Campbell County Fiscal Court

Department of Housing

EQUAL HOUSING OPPORTUNITY

STEVE PENDERY
Judge/Executive

CHARLIE COLEMAN
TOM LAMPE
BRIAN PAINTER
County Commissioners

NOTICE OF RIGHT TO REASONABLE ACCOMMODATION

If you have a disability and as a result of your disability, need a change in our rules or policies to give you an equal opportunity to use the facilities of, or take part in the Section 8 program, or need a change in the way we communicate with you or give you information, you may ask for this kind of change, which is called reasonable accommodation.
If you can show that you have a disability and if your request is reasonable, i.e., that it does not pose "an undue financial or administrative burden" on the program, we will try to grant your request.

REASONABLE ACCOMMODATION UNDER THE FAIR HOUSING ACT:
What is a "Reasonable Accommodation" for purposes of the Act?
A "reasonable accommodation" is a change, exception or adjustment to a rule, policy, practice or service that may be necessary for a person with a disability to have an equal opportunity to use and enjoy a dwelling, including public and common use spaces. Since rules, policies, practices and services may have different effects on persons with disabilities than on other persons, treating persons with disabilities exactly the same as others will sometimes deny them an equal opportunity to use and enjoy a dwelling. This Act makes it unlawful to refuse to make reasonable accommodations to rules, policies, practices or services when such accommodations may be necessary to afford persons with disabilities an equal opportunity to use and enjoy a dwelling. To show that a requested accommodation nay be necessary, there must be an identifiable relationship or nexus between the requested accommodation and the individual's disability.

We will give you an answer within 10 calendar days unless there is a problem getting the information we need or if you agree to a longer period of time. We will let you know if we need more information or verifications from you or if we would like to talk to you about other ways to meet your needs. If we turn down your request, we will explain the reasons, and you can give us more information if you feel that will help. If you need help filling out the Request for Reasonable Accommodation form or if you want to give us your request some other way, we can help you. You can get a Request for Reasonable Accommodation form at the front desk of our housing agency. Please note that all information we provide will be kept confidential and will be used only to help you have an equal opportunity to participate in the Section 8 program.

_____	_____	_____	_____
Signature	Date	Signature	Date

If you have questions regarding the policies, procedures, and regulations of Campbell County Department of Housing please reference the agency's Administrative Plan at www.campbellcountyky.org. If you are disabled and as a result of your disability you require a change in how CCDH communicates, presents information or a change in venue for appointments, you may submit a request for a reasonable accommodation. We will review your request and respond within 10 days if feasible. You have the right to request an interpreter if needed. If negative action has been taken against an applicant or participant by the PHA in a circumstance where the Violence Against Women's Act (VAWA) should be considered please notify the PHA of your concerns to determine whether a review is in order.

www.campbellcountyky.org
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