

**CAMPBELL COUNTY & MUNICIPAL PLANNING & ZONING COMMISSION**

**SPECIAL MEETING**

**JULY 15, 2014**

**6:30 PM**

**AGENDA**

1. Meeting called to order.
2. Roll call and determination of quorum.
3. Approval of the July 8, 2014 minutes.
4. Adjournment

**IF YOU CANNOT ATTEND THE MEETING,  
PLEASE CALL THE P&Z OFFICE AT 859-292-3880.**

The Commission will make every reasonable accommodation to assist qualified persons attending the meeting, if there is a need for the Commission to be aware of, contact the office.

**CAMPBELL COUNTY & MUNICIPAL PLANNING & ZONING COMMISSION  
MINUTES OF THE JULY 15, 2014 SPECIAL MEETING**

**MEMBERS PRESENT:**

Mr. Larry Barrow  
Ms. Deborah Blake  
Mr. Steve Stapleton  
Mr. Michael Williams, TPO  
Mr. Tony Pfeffer, Vice Chair  
Mr. Justin Verst, Chair

**MEMBERS ABSENT:**

Mr. Dennis Bass  
Ms. Lauri Harding  
Mr. Edward Stubbs

**STAFF PRESENT:**

Ms. Cynthia Minter, Director  
Ms. Stephanie Turner, Secretary

**STAFF ABSENT:**

Mr. Ryan Hutchinson, Planner  
Mr. Matt Smith, Legal Counsel

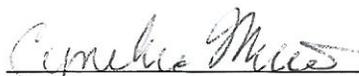
Mr. Verst called the special meeting to order at 6:35 PM. Following roll call, a quorum was found to be present. Mr. Verst asked if everyone had reviewed the July 8, 2014 meeting minutes and asked if there were any additions or corrections. Mr. Pfeffer asked for a clarification on page 1 of the minutes, the last paragraph. Staff notes that "There is going to be a land swap..." and then continues in the next line to speak of "land additions". Mr. Pfeffer wanted to know if those are the same thing. Ms. Minter explained that they were. The neighbors are exchanging parcels of land between each other – swapping ownership of small amounts of acreage. They accomplish this by filing for land additions to their property using the Conveyance Plat process. Mr. Pfeffer stated his other correction was for page 5, line 6 of the minutes. Staff states "He knows that they desire to see an easement for the access, but it would necessarily be part of the recommendations on the zone change." Mr. Pfeffer believes the word "not" should be inserted before the word "necessarily". Staff agreed. Mr. Verst asked if there was any discussion on the corrections to the minutes or if there were any other changes that needed to be made. There being none, Mr. Verst called for a motion. Mr. Pfeffer made a motion to approve the July 8<sup>th</sup> meeting minutes as corrected. Mr. Stapleton seconded the motion. A roll call vote found Mr. Barrow, Ms. Blake, Mr. Stapleton, Mr. Williams and Mr. Pfeffer in favor of the motion. Mr. Verst abstained. Motion passed.

There being no cases to come before the Planning Commission, Mr. Verst called for the Director's Report.

**DIRECTOR'S REPORT**

Ms. Minter stated that the intent of tonight's meeting was just to approve the meeting minutes so that the zone change heard last month can progress to the next stage of obtaining legislative approval. There are no other items up for discussion tonight. Ms. Minter advised the Commission that she did have a training session available immediately following the Board of Adjustment meeting tonight on the topic of Kentucky Agriculture Law. Mr. Verst asked the Commissioners if they had any other business to discuss. There being none, Mr. Verst asked for a motion to adjourn. Mr. Barrow made a motion to adjourn. Ms. Blake seconded the motion. An oral vote found everyone in favor, none opposed. Motion passed. Meeting adjourned at 6:40 PM.

Respectfully Submitted,

  
Cynthia Minter  
Director of Planning & Zoning

Approved:

  
Justin Verst  
Chair