CAMPBELL COUNTY FISCAL COURT
MINUTES

July 6, 2016

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, July 6, 2016, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
CHARLIE COLEMAN
TOM LAMPE
BRIAN PAINTER

Steve Franzen	County Attorney
Matt Elberfeld	County Administrator
Marie Schenkel	Finance Director
Paula Spicer	Fiscal Court Clerk
Colonel Craig Sorrell	Campbell County Police Department
Frank Spataro	Human Resources Director
Seth Cutter	Economic Development Officer

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance.

Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of June 15, 2016 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Lampe to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public.

Dan Hull, Alexandria, stated that there were no minutes from last week. He then wondered if this was going to be as useless as the meeting a week ago.

Larry Gubser, Ripple Creek Road, Cold Spring, asked about getting a stop sign or something on Ripple Creek to slow the traffic. About 40-50 children live on the street. The speed limit is supposed to be 20 mph but it is not uncommon for people to drive 40, 50, 60 mph. He asked if a stop sign could be installed on Ripple Creek at the end of Keating Drive before somebody gets hurt. Judge Pendery asked Mr. Gubser to leave his phone number so that he can be contacted.

Sue Ward, a resident of Ripple Creek, corroborated Mr. Gubser's statements about speeding on Ripple Creek and the number of children on the street. Chief Sorrell stated that the police can focus enforcement efforts on that area while a solution is being investigated.

Paula Spicer presented new business with Resolution R-68-16 by title and summary. R-68-16 authorizes the Judge/Executive to execute a contract with Coverall Health-Based Cleaning System to provide general cleaning services for the Campbell County Senior Center for fiscal year 2017 in consideration of $395 per month. Commissioner Painter made a motion to adopt R-68-16, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

R-69-16 was read by title and summary given. R-69-16 amends the Campbell County Police Policy and Procedure Manual to add a new Chapter 3O "Police Explorers", and to amend Chapters 3K.1 "Performance Evaluations", 3N.1 "Drug Testing" and 5R.1 "Vehicle Stops & Searches". The policies were reviewed and approved by the County Attorney. Commissioner Painter made a motion to adopt R-69-16, seconded by Judge Pendery. Commissioner Painter asked about the search of abandoned vehicles. Chief Sorrell stated that if there are no claims of ownership and a vehicle is abandoned there is no expectation of privacy. He further stated that in his preamble he had the wrong figure under the drug testing section, however the figure of $3,500 or less in property damage contained in the policy is the correct amount. Commissioner Painter asked for clarification on post-accident testing if a County employee has an accident that causes $3,500 in damage whether it is their fault or not. Chief Sorrell stated that nothing prevents drug testing at any time if they think it is necessary. He gave examples of situations where they would not test. All voted "AYE" and the motion passed.

R-71-16 was read by title and summary given. R-71-16 authorizes the Judge/Executive to execute a Purchase of Service Agreement with the Northern Kentucky Area Development District in the amount of $67,000 for operation of the Campbell County Senior Center for Fiscal Year 2017. Commissioner Painter made a motion to adopt R-71-16, seconded by Judge Pendery. Matt Elberfeld pointed out that this is an annual appropriation from the Area Development District. The amount received has been stable over the last couple of years. All voted "AYE" and the motion passed.

A motion was requested to appoint Scott Remley to the seasonal position of Parks and Recreation Maintenance Worker effective July 7, 2016 at an hourly rate of $10.67. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Commissioner Coleman asked why the Fiscal Court was hiring this person; he doesn't recall accepting a resignation. Mr. Elberfeld stated that there is a vacancy due to a resignation. The Fiscal Court generally does not accept resignations of seasonal employees when they leave for the year. Commissioner Coleman stated that with the Fiscal Court's deficit this is an opportunity to save money. He stated that in the school business it is not unusual for schools to cut programs or employees. This is an opportunity to save money, he doesn't think anybody should be hired. Judge Pendery stated that the hours need to be covered whether that person is there or not. If not, then we may have to pay somebody overtime. He stated that at a minimum they will be looking at the budget quarterly. At this time, some of the numbers are getting better and adjustments will be made as they go along. Commissioner Coleman quoted the minutes from the last meeting wherein Judge Pendery talked about holding or reducing expenses by not hiring employees. Judge Pendery stated that

we are replacing somebody who left and if we don't and there is the same amount of work with the people that we have, we may be paying overtime and it will cost more. Commissioner Coleman stated that we don't have to pay overtime - other employees can pick up the slack. He stated that this is an opportunity to save money by not replacing an employee. Judge Pendery called for a vote. Commissioners Lampe and Painter and Judge Pendery voted "AYE", Commissioner Coleman voted "NAY" and the motion passed.

A motion was requested to appoint Kristen Halloran to the full time position of Housing Specialist in the Housing Department effective July 25, 2016 with compensation set at Pay Grade 13, $35,490 annually and total annual benefit cost of $14,765. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Commissioner Coleman stated that he would vote "AYE" on this resolution because it is paid with pass-through federal money. Even though it is still taxpayers' money it is not coming out of the pockets of Campbell County residents. All voted "AYE" and the motion passed.

A motion was requested to reappoint John Ellison to the Northern Kentucky Convention and Visitors Commission for a three year term effective August 1, 2016 through July 31, 2019. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to reappoint Fred Macke, Jr. to the Northern Kentucky Water Service Board for a four year term effective August 27, 2016 through August 26, 2020. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to reappoint Tom Quirk and Tim Brannock to the Campbell County Cable Board for a three year term effective July 1, 2016 through June 30, 2019. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Matt Elberfeld presented Resolution R-66-16 by title and summary. R-66-16 authorizes the Judge/Executive to execute an agreement with Sanitation District No. 1 for the 50-50 storm water system cost share program on Barrs Branch Road. During the process of resurfacing Barrs Branch Road, culverts were replaced under the road and the cost of that work is eligible for 50% reimbursement by SD1 because it is in the storm water service area. The Fiscal Court expects to be reimbursed $10,391 from SD1. Commissioner Painter made a motion to adopt R-66-16, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-67-16 was read by title and summary given. R-67-16 authorizes the Judge/Executive to execute an agreement with Sanitation District No. 1 for the 50-50 storm water system cost share program on Oak Lane. Mr. Elberfeld explained that this will be for an upcoming project to install 75 feet of storm sewer pipe and two inlets along Oak Lane to help reduce problems with water on the road. This project is eligible for reimbursement because it is in SD1's service area, however the amount is unknown because the project hasn't been completed. Judge Pendery made a motion to adopt R-67-16, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Commissioner Coleman asked if the Fiscal Court has ever leased any parking spaces at the 10th and Saratoga Streets lot. Mr. Elberfeld replied that he is waiting for a return call from the City of Newport about their interest in the lot. No spaces have been leased.

Commissioner Coleman asked previously if Newport Promise is going to be put on a Fiscal Court agenda. Judge Pendery asked if it would be for a presentation at a meeting. Commissioner Coleman explained that Newport Schools want to give a scholarship to each high school senior and they are looking for money to fund this effort. Judge Pendery stated that he'd be happy to have them come and talk about their plan and program at a meeting if they're looking for publicity. Commissioner Coleman stated that they are looking for money. Judge Pendery suggested that they talk about it privately.

Commissioner Coleman stated that the Fiscal Court continues to reappoint the same people to its boards. At last week's meeting some people expressed interest in serving on boards. He asked Judge Pendery if he's given any thought to not reappointing people; he's sure that there are well-qualified people that would like to serve on boards. Judge Pendery stated that he treats a number of boards as a proving ground where people can get experience and then maybe move onto major boards after establishing their philosophy of governance and how they handle responsibility. He stated that it is good to start new people in the system and he does.

Commissioner Coleman stated that Ms. Schenkel did address his questions at the last meeting about the Bobwhite Club membership; has it been decided what they're going to do. Ms. Schenkel stated that it is on the claims list for this meeting. He has no problem with the jail employees using the Bobwhite Club for firearms training, but has a problem with putting the membership in an individual's name and using taxpayer's money to pay the membership fee. Judge Pendery stated that he understands that the club requires it be done that way. The Bobwhite Club meets our needs at a lower price than the alternative. Commissioner Coleman stated that the County Police don't use the Bobwhite Club. Chief Sorrell explained why the Police Department contracts for use of the Airport Police facility for $500 per year. He stated that they have used the Bobwhite Club on occasion. He stated that due to the turnover rate at the jail they need a place that they can get to quickly and more frequently than the Police Department does. Commissioner Coleman asked what the benefits are of membership in the Bobwhite Club and asked why the membership can't be in the name of the County not an individual. Commissioner Painter stated that he believes that members can bring one guest. Ms. Schenkel stated that she'll ask the jail, but her understanding is that it has to be in an individual's name. The membership is for a specific purpose and will be in the name of the firearms training officer. Commissioner Coleman stated that it is a mistake to put it in an individual name and not the County's. Judge Pendery stated that they have looked into it and it would be used for County purposes, not the individual's. Ms. Schenkel advised that the membership is $480 for the first year including the application fee, and $200 per year thereafter. Commissioner Painter stated that Lt. Col. BJ Champagne is trying to save money by using the Bobwhite Club and wondered if he asked if the membership could be in the County's name. Ms. Schenkel stated that he investigated all options and considering all factors made the best choice. Lt. Col. Champagne had been using his personal membership, but it required him to be away from the jail while training people. To avoid being away, he recommended that the membership be put in the name of the firearms instructor. Ms. Schenkel stated that she will follow up with him to see if he asked

about putting the membership in the County's name. Payment of this membership application fee is on the claims for approval.

Commissioner Painter stated that one of the solid waste carriers in the southern part of the County has changed. They now have a truck with an arm that picks up big garbage cans. He understands that this is a money and manpower savings for them, but there are senior citizens and disabled people who live back off of the road and they have trouble getting the big waste cans out to the road for pick up. He talked to Kim Serra and asked her to look into it and she is. He'd like to help these people out if he can.

Judge Pendery announced that the second annual Sun Valley Music Festival will be held on July 9, 2016 from 2pm to 10pm at the Stapleton Pavilion at A J Jolly Park.

Judge Pendery announced that the Campbell County Backroads Farm Self-Guided Auto Tour will be held on July 16, 2016 from 9am to 3pm rain or shine.

Judge Pendery announced that the Campbell County Fiscal Court and Mayors will meet on July 26, 2016 at 6pm in the Fiscal Court Chambers, 1098 Monmouth Street, Newport.

Marie Schenkel requested a motion to accept the bid of Oheil Irrigation Company in the amount of $151,009.80 for the trailside enhancement project at A J Jolly Park. The Fiscal Court was awarded a $100,000 50/50 matching grant from the Kentucky Recreational Trails Program to help pay for this project. This expense has been budgeted. Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted "AYE" and the motion passed.

A motion was requested to accept bids for road material to be used by the Campbell County Road Department during Fiscal Year 2017 as follows: (1) Mago Construction, Bluegrass Paving, Len Riegler, Eaton Asphalt and Barrett Paving for hot mix bituminous concrete, (2) Kentucky Contractors, Florence Winwater and Viking Supply for culvert pipe and (3) Hilltop Stone LLC for stone. Motion was made by Commissioner Painter, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-70-16 was read by title and summary given. R-70-16 authorizes the Judge/Executive to execute a contract with the Ohio-Kentucky-Indiana Regional Council of Governments to provide services to the Campbell County Fiscal Court for fiscal year 2017 in the amount of $30,382. Ms. Schenkel stated that this is the same amount of funding that was provided last year. Judge Pendery made a motion to adopt R-70-16, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Ms. Schenkel requested a motion to approve the claims as presented for July 6, 2016. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Motion was made by Commissioner Lampe, seconded by Commissioner Painter. Commissioner Coleman stated that he would vote "NAY" based on his previous conversation; he is okay with joining the Bobwhite Club if the membership is in the County's name, not an individual's. Commissioners Lampe and Painter and Judge Pendery voted "AYE", Commissioner Coleman voted "NAY", and the motion passed.

There being no further business to come before the Fiscal Court, Judge Pendery made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 7:43 p.m.

Attachments:

Resolution R-68-16	Contract for Cleaning Services at the Senior Center
Resolution R-69-16	Amend Police Policy and Procedure Manual
Resolution R-71-16	Agreement for Funding Senior Center Operations
Resolution R-66-16	Agreement with Sanitation District No. 1
Resolution R-67-16	Agreement with Sanitation District No. 1
Resolution R-70-16	Contract with Ohio-Kentucky-Indiana Regional Council of Governments
Claims	July 6, 2016

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk