

**CAMPBELL COUNTY FISCAL COURT  
MINUTES**

**July 1, 2015**

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, July 1, 2015, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

**COUNTY JUDGE/EXECUTIVE:  
STEVE PENDERY**

**COUNTY COMMISSIONERS:  
CHARLIE COLEMAN  
TOM LAMPE  
BRIAN PAINTER**

|                       |                                |
|-----------------------|--------------------------------|
| Steve Franzen         | County Attorney                |
| Kim Serra             | Assistant County Administrator |
| Paula Spicer          | Fiscal Court Clerk             |
| Colonel Craig Sorrell | Campbell County Police Chief   |
| Marie Schenkel        | Finance Director               |

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of June 17, 2015 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Lampe to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public.

Dan Hull stated that he would like to give the Fiscal Court the "Golden Fleece Award" for fleecing the taxpayers. He stated that County workers spent three days using a \$100,000 piece of equipment mowing Barr's Branch Road. Mr. Hull further stated that Thelma Lee Drive will have to be redone in ten years because the road was built with a curve that holds the water on the road.

Jerry Neltner requested that the Fiscal Court resurface Lauren Lane. It has not had any improvements except patching in over 16 years. There are 17 houses on the road.

Walt Dunlevy, Chairman of the Jolly Park Community Development Council addressed the Fiscal Court about the Festival on the Lake to be held on Saturday, August 15, 2015 at A J Jolly

Park. He expressed his appreciation to the Fiscal Court for their ongoing support of the Festival. Mr. Dunlevy listed the activities taking place during the day along with food, drinks, local crafters and regional wineries. He then introduced Mike Reeder of Mike's Music who has lined-up the bands for the day and sets up the sound and lighting equipment. Mr. Reeder named some of the bands that will perform live music from 10:00am to 10:00pm. Mr. Dunlevy stated that beer will be available for purchase at the festival for the first time this year. Donna Grey then described activities that will be available for children. Mr. Dunlevy stated that Larry Harrod thinks that more people are visiting the park due in part to the Festival on the Lake. He stated that the Community Development Council appreciates the work of the Parks and Recreation Department employees.

Kim Serra presented Resolution R-96-15 by title and summary given. R-96-15 authorizes the County Judge/Executive to execute a contract in an amount not to exceed \$12,400 with Element Design for professional design services/feasibility study for the A J Jolly Park RV Campground and Splash Park. The addition of an RV campground and splash park were recommended in the A J Jolly Park Master Plan adopted by the Fiscal Court in March 2015. Both of these features would generate income for the Park. Ms. Serra pointed out that the Jolly Park Community Development Council will reimburse the Fiscal Court 50 percent of the final cost of the study. Commissioner Painter made a motion to adopt R-96-15, seconded by Commissioner Lampe. Commissioner Painter suggested that staff ensure that the proposed campground will be served by the on-line reservation process. All voted "AYE" and the motion passed.

Resolution R-87-15 was read by title and summary given. R-87-15 authorizes the County Judge/Executive to execute a contract with the Campbell County Fire Protection Association for FY 2016 funding in the amount of \$60,000. Ms. Serra stated that the Association provides copies of its minutes and monthly financial reports to the Fiscal Court and that all funds shall be used toward the maintenance and operation of the fire training facilities and for equipment, all related to firefighting purposes. Judge Penderly made a motion to adopt R-87-15, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

There being no old business, Paula Spicer presented new business with Resolution R-89-15 by title and summary. R-89-15 adopts the Northern Kentucky Area Development District Regional Hazard Mitigation Plan and further authorizes the Judge/Executive to enter into a Memorandum of Agreement between all participating jurisdictions in the development of the plan. Adoption of the Plan will make the County eligible for pre-disaster and hazard mitigation funding through FEMA. Commissioner Lampe made a motion to adopt R-89-15, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-90-15 was read by title and summary given. R-90-15 authorizes a grant application to the Kentucky Office of Homeland Security in the amount of \$107,101.70 for site reference GPS equipment used in the simulcast system for all Fire/EMS and South Channel law enforcement communications in Campbell County. Three grant applications will be submitted to the Kentucky Office of Homeland Security on behalf of the Campbell County Consolidated Dispatch Center to ensure quality communications among first responders within the County. The Fiscal Court is a pass-through for the grant process. Commissioner Lampe made a motion to adopt R-90-15, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-92-15 was read by title and summary given. R-92-15 authorizes a grant application to the Kentucky Office of Homeland Security in the amount of \$66,679.49 to convert existing receiver site to simulcast repeater site for both Fire Channel 1 and Fire Channel 2 for all Fire/EMS communications in Campbell County. Commissioner Coleman made a motion to adopt R-92-15, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-93-15 was read by title and summary given. R-93-15 authorizes a grant application to the Kentucky Office of Homeland Security in the amount of \$162,757.18 to enhance the radio system used by police agencies in the central section of Campbell County. Commissioner Lampe made a motion to adopt R-93-15, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-94-15 was read by title and summary given. R-94-15 authorizes the Judge/Executive to enter into a ten-year lease agreement with Campbell County Youth Soccer, Inc. and Campbell County North Soccer Club, Inc. for use of certain areas of the Campbell County Sports Complex in consideration of an annual rental payment of One Dollar. This lease renews a previous ten-year lease which expired on April 1, 2015. Kim Serra listed the maintenance responsibilities and other duties of the lessees pursuant to this lease. Commissioner Painter made a motion to adopt R-94-15, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Resolution R-95-15 was read by title and summary given. R-95-15 authorizes the Judge/Executive to apply for \$2,500 in funding from the Kentucky Department of Agriculture's Animal Control Advisory Board Spay and Neuter Grant Program. The funds will be used to spay and neuter adoptable animals at the Campbell County Animal Shelter. No matching funds are required of this grant. Commissioner Painter made a motion to adopt R-95-15, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to appoint Greg Cole to the full-time position of Building Inspector I effective July 20, 2015 at pay grade 12, \$20.00 per hour, \$36,400 annually at 35 hours per week. Total annual benefit cost is \$14,995.73. Motion was made by Judge Pendery, seconded by Commissioner Coleman. All voted "AYE" and the motion passed.

A motion was requested to appoint Suzi Brown to the position of part-time Kennel Technician effective July 7, 2015 with compensation set at pay grade 8, \$12.86 per hour. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to reappoint Earl Greis to the Campbell County Fire Protection District #6 Board of Trustees for a three year term effective July 1, 2015 through June 30, 2018. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to appoint Jon Trapp to the Southern Campbell Fire District Board of Trustees for a three year term effective July 1, 2015 through June 30, 2018. Motion was made by Judge Pendery, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Kim Serra presented Resolution R-88-15 by title and summary. R-88-15 authorizes the Judge/Executive to execute an agreement with the Commonwealth of Kentucky Transportation Cabinet, Department of Highways for up to \$200,000 in funding to resurface Washington Trace Road (CR 1104 and CR 1006). Commissioner Painter made a motion to adopt R-88-15, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

Judge Pendery announced that the first Sun Valley Music Festival will take place at A J Jolly Park on Saturday, July 22, 2015 from 2:00pm to 11:00pm. In addition to the eight bands that will be performing, there will be crafters, food vendors, local wineries and a children's play area.

Judge Pendery announced that the 2015 Campbell County Backroads Farm Tour presented by the Campbell County Conservation District Farmland Work Group will be held on Saturday, July 18, 2015 from 9:00am to 5:00pm rain or shine.

Commissioner Coleman stated that the Fiscal Court should keep the possible relocation of Chase Law School on its radar. A lot of people want the school to remain in Highland Heights and Campbell County.

Commissioner Coleman stated that he had a call from a Dayton City Councilman about the poor condition of Route 8. Judge Pendery agreed that there are some bad spots on the road. Hopefully there will be some emergency safety money available from the Highway Department for repairs. He stated that he will bring it up at the next quarterly meeting with District 6.

Commissioner Painter stated that he learned that a dump truck almost flipped on Route 536 where it meets John Miller Road. He also has had complaints about US 27 north of Low Gap Road. One lane has been blocked off for months but no work has been performed.

Marie Schenkel requested a motion to reject all bids for rehabilitation of Daniels Road Bridge. The bids submitted were almost double the amount estimated by the engineer. Luke Mantle, Road Supervisor, recommends rebidding the project. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

A motion was requested to accept bids for road materials for use by the Road Department during Fiscal Year 2016: (1) Eaton Asphalt, Barrett Paving and Mago Construction for hot mix bituminous concrete, (2) KY Contractors Supply, Florence Winwater and Viking Supply for culvert pipe, and (3) Hilltop Stone for stone. No bids were received for oil and tar. Motion was made by Judge Pendery, seconded by Commissioner Coleman. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise for bids for the following road resurfacing projects to be performed in Fall 2015: (1) Washington Trace (CR 1104) from KY2912 to KY10 (6.2 miles), (2) Demossville Road (CR 1215) from Fairlane/Aulick Road to dead end (1.2 miles), and (3) Aulick Road (CR1214) from Hissem Road to Fairlane (1.3 miles). Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed. Commissioner Lampe asked if Lauren Lane is on the radar for repairs. Judge Pendery stated that

it was not in the plans for last year, but based on its condition, it is possible that it could be moved up.

Resolution R-91-15 was read by title and summary given. R-91-15 authorizes the Judge/Executive to execute a contract with the Ohio-Kentucky-Indiana Regional Council of Governments (OKI) in the amount of \$30,305 to provide services to the Campbell County Fiscal Court for Fiscal Year 2016. The contract amount is a per capita charge. Judge Pendery made a motion to adopt R-91-15, seconded by Commissioner Lampe. Commissioner Coleman asked how the Fiscal Court gets \$30,000 worth of benefit from OKI. Judge Pendery stated that there are no major projects undertaken by the Kentucky Transportation Cabinet in this area that are not reviewed by OKI. He then named some of the projects that OKI has been and is currently involved with. OKI also uses a grading system to prioritize projects in northern Kentucky and Cincinnati. Commissioner Coleman asked why OKI has had advertisements for clean air. Judge Pendery acknowledged that OKI does pay for advertisements – they may be a requirement and paid from other sources. He stated that OKI has been involved in studies on improving KY536 and US27. Commissioner Painter stated that bottlenecked traffic and accidents on the AA Highway and I-275 have moved that project up on the scoring list; it is an expensive project but it needs to be done. Kim Serra advised that the OKI budget indicates that ride-sharing and clean air activities are federally funded. Judge Pendery stated that they are likely requirements of the federal funds. All voted “AYE” and the motion passed.

A motion was requested to authorize the purchase of two 2015 Ford Escapes from Mike Castrucci Ford of Alexandria in the amount of \$23,265 each for use by the Building Inspectors in the Planning and Zoning Department. Motion was made by Judge Pendery, seconded by Commissioner Lampe. Kim Serra explained how the Fiscal Court’s fleet is managed. The Planning and Zoning Department now has three Building Inspectors with two vehicles assigned to that Department. It is recommended that a truck that is currently assigned to Planning and Zoning be transferred to the Parks Department and that two new Escapes be purchased so that there is a vehicle for each Inspector. The purchase of one Escape and one truck was budgeted for FY 2016. Commissioner Coleman stated that there are several pool cars – why not assign one of them to Planning and Zoning and buy only one new Escape. Ms. Serra explained the use of two vehicles that are assigned to the Housing Department that were purchased with Federal funds. She then explained that the Administration pool car is used by other departments as well as by Administration employees. Commissioner Coleman suggested paying people mileage to use their personally owned vehicles instead of buying two cars. Ms. Schenkel stated that there is more to it than just paying mileage. Judge Pendery agreed that there needs to be discussion on how the fleet is managed. However, if the purchase of the two Escapes is delayed, the price will be higher. Commissioner Coleman noted that there seems to be a policy of getting rid of vehicles once they have 100,000 miles. Ms. Serra stated that they will talk to the fleet manager and see what criteria is used when replacing vehicles. Commissioner Lampe stated that there seems to be a need for the two vehicles for Planning and Zoning Department and they have been budgeted. Vehicles should be replaced when they’ve passed their useful life to avoid having to purchase 8-9 vehicles at one time. Commissioner Painter stated that perhaps staff should look at keeping vehicles a little longer – but not so long as to risk breaking down on the road. He agreed that the policy needs to be reviewed. Commissioners Lampe and Painter and Judge Pendery voted “AYE”, Commissioner Coleman voted “NAY” and the motion passed.

Judge Pendery made a motion to meet with the Fiscal Court's Fleet Manager to review the fleet and replacement policy. The motion was seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Ms. Schenkel then requested a motion to approve the claims as presented for July 1, 2015. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Motion was made by Commissioner Painter, seconded by Commissioner Lampe. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Painter made a motion to adjourn, seconded by Commissioner Coleman. All voted "AYE" and the meeting adjourned at 8:13 p.m.

Attachments:

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|--------------------|---|
| Resolution R-96-15 | Contract for Professional Design Services                     |
| Resolution R-87-15 | Contract with Campbell County Fire Protection Association     |
| Resolution R-89-15 | Adopt NKADD Regional Hazard Mitigation Plan                   |
| Resolution R-90-15 | KOHS Grant Application for Site Reference GPS Equipment       |
| Resolution R-92-15 | KOHS Grant Application for Fire/EMS Simulcast System          |
| Resolution R-93-15 | KOHS Grant Application for Radio Simulcast Enhancement        |
| Resolution R-94-15 | Lease of Soccer Fields  |
| Resolution R-95-15 | Spay/Neuter Grant Application                                 |
| Resolution R-88-15 | Agreement with Transportation Cabinet for Resurfacing Project |
| Claims             | July 1, 2015  |

Approved:

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STEVE PENDERY  
Judge/Executive

Attest:

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Paula K. Spicer, Fiscal Court Clerk