

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

May 21, 2014

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, May 21, 2014, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Robert Horine	County Administrator
Pat Walsh	Assistant County Attorney
Matthew Elberfeld	Finance Director
Paula Spicer	Fiscal Court Clerk
Colonel Keith Hill	Police Chief
Kim Serra	Human Resources Director

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court special meeting of May 5 and regular meeting of May 7, 2014 were presented. Motion was made by Commissioner Rechtin seconded by Commissioner Painter to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public.

Kevin Gordon asked when would be an appropriate time to ask questions about the first reading of the budget. He also asked if a summary of the budget was available. Judge Pendery suggested that his questions could be answered when the budget ordinance was read.

There being no old business, Paula Spicer presented new business with Resolution R-53-14 by title and summary. R-53-14 authorizes the Judge/Executive to execute a Memorandum of Understanding with the City of Newport, Kentucky in connection with a Justice Assistance Grant from the U.S. Department of Justice. The City of Newport and Fiscal Court were awarded a

grant in the total amount of \$10,442.00. The Fiscal Court will receive \$2,000.00 of that amount. The Memorandum of Understanding sets forth the duties and responsibilities of both the City and Fiscal Court. Commissioner Rehtin made a motion to adopt R-53-14, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-54-14 was read by title and summary given. R-54-14 authorizes the Judge/Executive to enter into a contract with the Commonwealth of Kentucky to accept Emergency Management Performance Grant Funds in the amount of \$40,781.04 to support operation of the Campbell County Office of Emergency Management for FFY 2014. The grant funds provide a 50 percent match on a reimbursement basis for administrative expenditures (including salaries) for the Office of Emergency Management. Commissioner Rehtin made a motion to adopt R-54-14, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation for retirement of Norman Wayne Short, Golf Course Specialist III effective July 31, 2014. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire a Golf Course Specialist for A J Jolly Golf Course. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to reappoint Brian Ellerman to the Transit Authority of Northern Kentucky (TANK) Board of Directors for a four year term, effective July 1, 2014 through June 30, 2018. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to reappoint George Kees III to the Alexandria Fire District Board of Trustees for a three year term effective July 1, 2014 through June 30, 2017. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to appoint Ken Knipper to the Campbell County Fire District No. 1 Board of Trustees for a three year term effective July 1, 2014 through June 30, 2017. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Commissioner Rehtin commented on the resignation letter from Norman Short. Mr. Short wrote that he has finished his Doctorate Degree in Theology and is going on to spread the gospel of Jesus Christ. Commissioner Rehtin stated that Mr. Short is making an amazing commitment.

Commissioner Rehtin thanked everybody who participated in the electoral process on Tuesday, May 20, 2014.

Judge Pendery announced that the annual Riversweep event will be held on Saturday, June 21, 2014 at Pendery Park beginning at 10:00 a.m. Volunteers are needed to help clean up the Ohio River bank.

Matt Elberfeld presented Resolution R-52-14 by title and summary given. R-52-14 adopts and approves the execution of a County Road Aid Coop Program Contract between the Fiscal Court and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid, for the fiscal year beginning July 1, 2014, as provided in the Kentucky Revised Statutes and accepting all roads and streets referred to therein as being a part of the County Road System. The annual contract is for \$783,138.04 which is 97 percent of the total allocation less a 3 percent set aside for the emergency fund. The County is receiving about \$6,000.00 more than last year. Funds may be used for maintenance, reconstruction or construction of County roads. Commissioner Rehtin made a motion to adopt R-52-14, seconded by Judge Pendery. All voted "AYE" and the motion passed.

A motion was requested to adopt the FY 2015 Annual Standing Order to preapprove certain recurring expenses. State law allows the Fiscal Court to adopt an order preapproving payment of monthly payroll and utility expenses. This action is taken every year about the time that the budget is adopted. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Ordinance O-11-14 was presented for a first reading by title and summary. O-11-14 relates to the annual budget and appropriations of Campbell County, Kentucky for the Fiscal Year 2014-2015 (FY15). Judge Pendery stated that this is pretty much a routine budget for the Fiscal Court and asked Matt Elberfeld to give a summary. Mr. Elberfeld stated that the total budget this year is about \$37.7 million as compared to last year's budget of \$34.5 million. The increase is due to three new funds this year: bond proceeds for the jail renovation, CDBG funds for the Scholar House Project and a change in the way that the golf course funds are reported. In the proposed budget this year, the operating receipts cover the operating expenditures. Mr. Elberfeld stated that revenues are expected to remain fairly flat. Property tax revenues are budgeted to increase an actual 4 percent; the tax rate is unknown as the compensating rate has not yet been set. Property tax only accounts for about 22 percent of the County's revenues. He stated that the County hopes to see a 2 percent increase in its business tax revenue, however most other revenues will remain flat. A 2 percent cost of living increase for all employees is anticipated. Health insurance expenses have decreased by 4 percent and both the hazardous and non-hazardous pension contributions have decreased this year resulting in a savings of about \$100,000. He listed a few personnel changes. Mr. Elberfeld then discussed capital investments: \$2.5 million renovation of the former District Court space for the jail, \$1.4 million for road resurfacing, slip repair, bridge repair and replacement and equipment replacement, \$200,000 in police fleet replacement and facility upgrades, \$100,000 for park and golf course improvements, and \$25,000 for the animal shelter renovation. The Fiscal Court had no questions for Mr. Elberfeld. He then answered questions from the audience. No vote was taken on this first reading.

Mr. Elberfeld then requested a motion to approve the claims as presented for May 21, 2014. Assistant County Pat Walsh stated that County Attorney Steve Franzen has reviewed the claims and that they all appear appropriate. Motion was made by Commissioner Painter, seconded by Commissioner Rehtin. Commissioner Rehtin recused himself from voting to approve any payments made to Senior Services of Northern Kentucky, his employer. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 6:05 p.m.

Attachments:

Resolution R-53-14 Memorandum of Understanding with City of Newport
Resolution R-54-14 Contract for Emergency Management Performance Grant Funds
Resolution R-52-14 Execute FY14 County Road Aid Cooperative Contract
Ordinance O-11-14 FY 2015 Budget
Claims May 21, 2014

Approved:

/s/ Steve Pendery
STEVE PENDERY
Judge/Executive

Attest:

/s/ Paula K. Spicer
Paula K. Spicer, Fiscal Court Clerk