

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

December 18, 2013

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, December 18, 2013, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Robert Horine	County Administrator
Steve Franzen	County Attorney
Melissa Williams	Director of Administration
Matthew Elberfeld	Finance Director
Paula Spicer	Fiscal Court Clerk
Colonel Keith Hill	Police Chief
Cindy Minter	Planning and Zoning Director
Linda Eads	Occupational License Manager
David Plummer	Solid Waste Coordinator

The meeting was called to order at 5:30 p.m. by Judge Pendency. Cable Access was present to film the meeting.

Judge Pendency asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of December 4, 2013 were presented. Motion was made by Commissioner Garrett, seconded by Commissioner Painter to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendency invited comments from the public. There being none, he proceeded with the agenda.

Judge Pendency introduced Adam Caswell, Vice President of Public Affairs, Northern Kentucky Chamber of Commerce. Mr. Caswell presented the Chamber's "Where We Stand" legislative priority agenda to the Fiscal Court. He highlighted some of the Chamber's nearly 100 recommendations including the Brent Spence Bridge project, creation of public-private

partnerships for public construction, Consensus Committee projects, comprehensive tax reform including enactment of an individual angel investor tax credit, casino gaming and funding inequities in healthcare and higher education. Judge Pendery thanked Mr. Caswell for his presentation and pointed out that Mr. Caswell was instrumental in getting UpTech started when he served as President of the Campbell County Economic Progress Authority.

Old business was presented with a second reading of Ordinance O-17-13 by title and summary. O-17-13 adopts a flood damage prevention ordinance for Campbell County, Kentucky. The Federal Emergency Management Agency (FEMA) has revised the Flood Insurance Study materials for Campbell County and its unincorporated areas. As a result of this study, the Kentucky Division of Water requested that the Fiscal Court adopt a revised ordinance for flood damage prevention. The new ordinance will replace an ordinance adopted in 2004. Commissioner Rehtin made a motion to adopt O-17-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Ordinance O-18-13 was read by title and summary given. O-18-13 amends the Campbell County Jobs Development Program. This ordinance will delete section 3 under the Threshold Criteria. Commissioner Garrett made a motion to adopt O-18-13, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

New business was presented with a first reading of Ordinance O-19-13 by title and summary. O-19-13 updates the official list of roads in Campbell County, Kentucky that will be controlled and maintained by the Campbell County Fiscal Court and amends Ordinance O-13-13 to add the following road to said official list: Willow Creek Drive. In response to Commissioner Rehtin's question, Cindy Minter stated that an inspection was performed and the road meets all criteria to be accepted by the County. No vote is required for this first reading.

Resolution R-158-13 was read by title and summary given. R-158-13 authorizes the County Judge/Executive to execute an Order of Affiliation with the Campbell County Search and Rescue Squad for 2014. Kentucky Revised Statutes require rescue squads to have a formal affiliation with local disaster and emergency services organizations. Commissioner Painter made a motion to adopt R-158-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-159-13 was read by title and summary given. R-159-13 approves the execution of a contract between Inspection Bureau Inc. and the Campbell County Fiscal Court to provide professional electrical inspection services to Campbell County. Kentucky Revised Statutes requires that a certified electrical inspector be employed by or contract with a local government having responsibility over buildings as part of the building inspection program. The County solicited and received Request for Proposals from electrical inspection companies. Cindy Minter reviewed the RFP's and recommends contracting with Inspection Bureau Inc. and Electric Inspection for electric inspection services. Commissioner Rehtin made a motion to adopt R-159-13, seconded by Commissioner Garrett. Melissa Williams stated that the contracts are still being negotiated and the final contracts will be forwarded to the Fiscal Court when they are ready. All voted "AYE" and the motion passed.

Resolution R-160-13 was read by title and summary given. R-160-13 approves the execution of a contract between Electric Inspection and the Campbell County Fiscal Court to provide professional electrical inspection services to Campbell County. Judge Pendery made a motion to adopt R-160-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-161-13 was read by title and summary given. R-161-13 authorizes execution of a contract between King and Sons, Inc. and the Campbell County Fiscal Court to provide service related to the demolition of structures at 1102, 1108, 1114 and 1130 Rocky View Drive. The County had previously condemned the structures at 1102, 1108 and 1114 Rocky View Drive and the foundation at 1130 Rocky View Drive. It was determined that it was in the best interest of the public safety to demolish the structures and advertise for bids for the demolition. King and Sons, Inc. submitted the best responsible bid for such work. Commissioner Rehtin made a motion to adopt R-161-13, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-162-13 was read by title and summary given. R-162-13 authorizes execution of a contract between King and Sons, Inc. and the Campbell County Fiscal Court to provide service related to the demolition of a structure at 13960 Peach Grove. King and Sons, Inc. submitted the best responsible bid for the demolition of the structure at 13960 Peach Grove. Commissioner Garrett made a motion to adopt R-162-13, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to appoint William McGohan to the position of Police Officer Grade 5 with compensation set at Grade 13A, \$46,143 (\$22.1840 per hour) annually effective January 5, 2014. Mr. McGohan is a lateral transfer and shall be awarded 10 years of service credit at the time of appointment. Motion was made by Judge Pendery, seconded by Commissioner Garrett. Chief Hill explained the lateral entry process for police officer appointments. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation letter of Dennis A. Newberry, full time Golf Course Maintenance Specialist II effective February 1, 2014. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire a full time Golf Course Maintenance Specialist. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation of Michael Short, Road Maintenance Specialist III effective March 1, 2014. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire a full time Road Maintenance Specialist I. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to reappoint Kenneth L. Rehtin to the Ohio-Kentucky-Indiana Regional Council of Governments effective January 1, 2014 through December 31, 2014. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to reappoint Justin M. Verst to the Campbell County and Municipal Board of Adjustments for a four year term effective January 4, 2014 through January 3, 2018. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Robert Horine presented Resolution R-163-13 by title and summary. R-163-13 authorizes the Judge/Executive to execute an agreement with XPO Logistics, Inc. for issuance of the Campbell County Jobs Development Program. The Fiscal Court previously approved an agreement with XPO Logistics, Inc. which covered only those positions expected to be filled by non-Kentucky residents. The new agreement shall be extended to cover all new positions created by the project. Commissioner Garrett made a motion to adopt R-163-13, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Commissioner Painter announced that he and Commissioner Garrett were going to attend a public hearing this evening to hear any public comments about the Canada Goose hunt scheduled for A J Jolly Park in January 2014.

Judge Pendery reminded everyone that the Fiscal Court's meetings in January 2014 will be held on the second and fourth Wednesdays of the month – January 8 at 7:00 pm in Alexandria, and January 22 at 5:30 pm in Newport

Judge Pendery announced that a Christmas Tree Recycling Program will be held December 26 through January 10, 2013.

Matt Elberfeld requested a motion to award the bid for janitorial services for the County Administration Building to Corvus Janitorial for \$2,400.00 per month or \$28,800.00 annually. The contract will be for a term of one year and renewable for up to two additional years. The County will save approximately \$408.00 per month from the current contract. Motion was made by Commissioner Garrett, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Resolution R-164-13 was read by title and summary given. R-164-13 authorizes the Judge/Executive to amend the Jobs Development Agreement with RWI Transportation LLC as part of the Campbell County Jobs Development Program. RWI Transportation LLC is changing its name to RWI Logistics LLC to comply with recent changes in Federal law. The Agreement will be amended accordingly. Commissioner Rehtin made a motion to adopt R-164-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to approve the budget transfers as presented for December 18, 2013. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Mr. Elberfeld then requested a motion to approve the claims and supplemental claims as presented for December 18, 2013. County Attorney Steve Franzen stated that he has reviewed the claims and that they all appear appropriate. Motion was made by Commissioner Garrett, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 6:25 p.m.

Attachments:

- Ordinance O-17-13 Adopt Floodplain Regulations
- Ordinance O-18-13 Amend Campbell County Jobs Development Act
- Ordinance O-19-13 Update County Maintained Road List
- Resolution R-158-13 Order of Affiliation with Campbell County Search and Rescue Squad
- Resolution R-159-13 Contract with Inspection Bureau Inc. for Electric Inspections
- Resolution R-160-13 Contract with Electric Inspection for Electric Inspections
- Resolution R-161-13 Contact for Demolition of 1102, 1108, 1114, 1130 Rocky View Drive
- Resolution R-162-13 Contract for Demolition of 13960 Peach Grove
- Resolution R-163-13 Agreement With XPO Logistics, Inc.
- Resolution R-164-13 Amend Agreement with RWI Transportation LLC
- Budget Transfers December 18, 2013
- Claims and Supplemental Claims December 18, 2013

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer, Fiscal Court Clerk