

**CAMPBELL COUNTY FISCAL COURT  
MINUTES**

**December 4, 2013**

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, December 4, 2013, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE:  
STEVE PENDERY

COUNTY COMMISSIONERS:  
PETE GARRETT  
BRIAN PAINTER  
KENNETH RECHTIN

Steve Franzen	County Attorney
Robert Horine	County Administrator
Melissa Williams	Director of Administration
Matt Elberfeld	Finance Director
Paula Spicer	Fiscal Court Clerk
Keith Hill	Campbell County Police Chief
Cindy Minter	Director of Planning and Zoning
Larry Harrod	Parks and Recreation Director

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Prior to asking for a moment of silence Judge Pendery announced that retired State Representative Jim Callahan passed away on November 30, 2013. Judge Pendery recalled Mr. Callahan's career and the many things that he accomplished for Campbell County during his 18 years as a State Representative. Mr. Callahan also served as Mayor and Councilman for the City of Southgate and as Councilman for the City of Wilder. The Pledge of Allegiance followed. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of November 20, 2013 were presented. Commissioner Painter stated that he had forwarded two changes to the minutes to the Clerk and the changes had been made. Motion was made by Commissioner Painter, seconded by Commissioner Garrett to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public. There being none, he proceeded with the agenda.

Judge Pendery then introduced Steve Stapleton. Mr. Stapleton told how he first met Judge Pendery and became aware of the Jolly Park Community Development Council and its work. Mr. Stapleton contacted Judge Pendery and asked if there were any public/private partnership opportunities in Campbell County. Judge Pendery told him about the proposed pavilion for A J

Jolly Park. On behalf of the Stapleton Family Trust, Mr. Stapleton presented a check to Judge Pendery for 100% of the funding for construction of the pavilion at A J Jolly Park. Mr. Stapleton received a standing ovation from the audience. Judge Pendery thanked Mr. Stapleton for his most generous contribution to the County. Constructing a pavilion at the site overlooking the lake has been one of the goals of the Community Development Council. Mr. Stapleton's generosity will make it a reality. Kevin Hanson, Chairperson of the Jolly Park Community Development Council, explained that the Council was formed about two years ago and they have been looking for public/private partnerships to make things happen. They would never have expected a donation such as this. Mr. Hanson stated that after the anniversary event, they made some tweaks to the design of the stage making it more permanent and durable. With Mr. Stapleton's generosity they will be able to have a permanent stage for concerts, movies in the park and other events. He thanked Mr. Stapleton again and introduced the members of the Community Development Council that were present. Judge Pendery called a brief recess.

The meeting was reconvened at 7:45p.m. Walt Dunlevy on behalf of the Jolly Development Council, announced that the new facility will be named the "Joseph J. Stapleton Stage and Amphitheater" in honor of the memory of Joseph Stapleton and the significant contribution of his family.

Melissa Williams presented old business with a second reading of Ordinance O-16-13 by title and summary. O-16-13 updates the official zoning map for unincorporated Campbell County to rezone an approximate 4.01 acre lot located along the east side of Licking Pike, one mile from the AA Highway in unincorporated Campbell County, Kentucky, as described in the attached map, from R-CO (River Recreation/Conservation) to R-RE (Residential Rural Estate). The rezoning of this parcel was requested by Gary and Amanda Walters. After holding a public hearing, the Campbell County and Municipal Planning and Zoning Commission recommended approval of the amendment. Commissioner Rehtin made a motion to adopt O-16-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

New business was presented beginning with a first reading of Ordinance O-17-13. O-17-13 adopts a flood damage prevention ordinance for Campbell County, Kentucky. The Department of Homeland Security's Federal Emergency Management Agency (FEMA) revised the Flood Insurance Study materials for Campbell County. As a result, the Kentucky Division of Water has requested that the Fiscal Court adopt a revised ordinance for flood damage prevention. Cindy Minter presented a history of Campbell County's actions regarding special flood hazard areas in its jurisdiction. The County has been requested to update its regulations and its participation in the National Flood Insurance Program. Ms. Minter explained the changes and how insurance rates will be affected. She answered questions from the Fiscal Court. No vote was required on this first reading.

Resolution R-154-13 was read by title and summary given. R-154-13 expresses intent of the Campbell County Fiscal Court to continue its participation in the National Flood Insurance Program (NFIP). Commissioner Rehtin made a motion to adopt R-154-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-152-13 was read by title and summary given. R-152-13 establishes the regular meeting schedule for the Campbell County Fiscal Court for calendar year 2014. The Fiscal Court will continue to meet on the first and third Wednesdays of the month except for the month

of January 2014 when it will meet on the second and fourth Wednesdays due to the New Year's Day holiday. Commissioner Rehtin made a motion to adopt R-152-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-153-13 was read by title and summary given. R-153-13 authorizes the Judge/Executive to execute a Memorandum of Agreement with the Kentucky Board of Emergency Medical Services/KCTCS for Fiscal Year 2014 Ambulance Service Grant Funding. The Office of Emergency Management applied for a grant from the Kentucky Board of Emergency Medical Services/KCTCS for Fiscal Year 2014. The County received \$10,000 which will be split among the life squad units in the County. Commissioner Garrett made a motion to adopt R-153-13, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Resolution R-155-13 was read by title and summary given. R-155-13 commends and thanks the Lowe's Heroes Program for the successful construction of a kiosk at A J Jolly Park in Campbell County. Through the Lowe's Heroes Program, volunteers constructed a much-needed kiosk at A J Jolly Park for the posting of information about the park and lake. Commissioner Rehtin made a motion to adopt R-155-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed. Judge Pendery thanked those who participated in this effort – the kiosk looks very professional.

Resolution R-156-13 was read by title and summary given. R-156-13 authorizes the Judge/Executive to execute a Memorandum of Agreement with the Kentucky Community and Technical College System to provide internships for students in Human Services Programs. Pat Dressman, Human Services Director contacted the Gateway Community and Technical College and recommends entering into this agreement which will provide student interns for the Senior Center. Commissioner Rehtin made a motion to adopt R-156-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to appoint Judge/Executive Steve Pendery to the Ohio-Kentucky-Indiana Regional Council of Governments with Melissa Williams serving as his alternate effective January 1, 2014 through December 31, 2015. Motion was made by Commissioner Rehtin, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Robert Horine presented Resolution R-157-13 by title and summary given. R-157-13 establishes the full time position of Economic Development Officer, and authorizes corresponding amendments to the Administrative Code. Mr. Horine explained that this action will retain a position that was previously funded by the Campbell County Economic Progress Authority (CCEPA). The person in this position will now be a County employee. The CCEPA will provide one-half of the cost. Commissioner Rehtin made a motion to adopt R-157-13, seconded by Commissioner Garrett. Commissioner Rehtin suggested that benchmarks and goals be set for the position. Commissioner Painter stated that although it wasn't budgeted, this is a very important position given the start of the economic upturn. He is supportive of creating and filling this position in an effort to create new jobs in the County. Commissioner Painter stated that they need to take an honest look at the County's current positions; there may be an opportunity to make some of them part-time. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise and hire an Economic Development Officer. Motion was made by Judge Pendery, seconded by Commissioner Rechtin. Commissioner Rechtin suggested that staff get advice from the CCEPA on filling this position since it will now be an employee of the Fiscal Court. Commissioner Garrett pointed out that the cost of the Fiscal Court employee is the same as if the CCEPA would have hired someone. Judge Pendery stated that it was anticipated that the County would assume support of this position eventually. Robert Horine advised that the position is established at Grade 18 - \$60,000-\$90,000 annually depending on the qualifications of the person hired.

Ordinance O-18-13 was read by title and summary given for the first time. O-18-13 amends the Campbell County Jobs Development Program. Robert Horine recommended a change to the terms of the Jobs Development Program to give the Fiscal Court more flexibility in negotiating with potential companies wanting to create jobs in Campbell County. It specifically eliminates the provision that the Jobs Development Program can only be used if the project does not qualify for the Kentucky Business Investment program or similar state program. He stated that the details of any incentive program remain solely at the discretion of the Fiscal Court as to the extent of any incentives they want to offer. No vote was taken on this first reading.

Upon realizing that the vote had not been taken on the motion to authorize staff to advertise and hire an Economic Development Officer, Judge Pendery called for a vote. All voted "AYE" and the motion passed.

Commissioner Rechtin suggested asking the CCEPA to pay the expenses of the new Economic Development Officer for the first half of the year, and that the County pay the second half due to concerns about the budget.

Steve Franzen requested a motion to meet in executive session at the end of the meeting pursuant to KRS 61.810(1)(c) discussions of proposed or pending litigation against or on behalf of the public agency. Motion was made by Commissioner Rechtin, seconded by Commissioner Garrett. All voted "AYE" and the motion passed. It was announced that no action would be taken after the executive session.

Commissioner Garrett announced that the Highlands High School Bluebirds and Newport Central Catholic High School Thoroughbreds are playing in the State football tournaments.

Commissioner Rechtin stated that he was saddened by the death of former Representative Jim Callahan. Mr. Callahan was so approachable and never refused to talk to anybody.

Judge Pendery announced that the 911 Service Fee Appeals Board will meet on December 6, 2013 at 10:00 a.m. in the Fiscal Court Chambers to review appeals that have been submitted. The members of the Board are: Matt Elberfeld, Cindy Minter and Hank Pogue.

Matt Elberfeld requested a motion to authorize staff to solicit bids for the construction work on the Fischer Road and Plum Creek Road Bridges. The County received funds in the amount of \$148,200 from the Rural Secondary 80-20 Bridge Replacement Fund Program for these projects. Motion was made by Commissioner Rechtin, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-151-13 was read by title and summary given. R-151-13 approves the fees for A J Jolly Golf Course for the year 2014. Mr. Elberfeld explained that they are trying to increase revenues for the golf course without raising the fees too much. They have offered promotions to increase the number of rounds played, but they now need to increase the fees. The fee for 18 holes has increased one dollar, 9 holes has increased fifty cents and season pass rates have increased. Commissioner Rehtin made a motion to adopt R-151-13, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Mr. Elberfeld then requested a motion to approve the claims and supplemental claims as presented for December 4, 2013. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Motion was made by Commissioner Garrett, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

The Fiscal Court met in Executive Session pursuant to motion previously made.

Motion was made by Commissioner Rehtin, seconded by Commissioner Garrett to adjourn the executive session and reconvene in regular session. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Commissioner Garrett. All voted "AYE" and the meeting adjourned at 8:30 p.m.

Attachments:

Ordinance O-16-13 Zoning Map Amendment  
Ordinance O-17-13 Adopt Floodplain Management Regulations  
Resolution R-154-13 Continue Participation in National Flood Insurance Program  
Resolution R-152-13 Adopt 2014 Fiscal Court Meeting Schedule  
Resolution R-153-13 Agreement for Ambulance Service Grant Funds  
Resolution R-155-13 Commend the Lowe's Heroes Program and Volunteers  
Resolution R-156-13 Agreement with Kentucky Community and Technical College System  
Resolution R-157-13 Establish Economic Development Officer Position  
Ordinance O-18-13 Amending the Campbell County Jobs Development Program  
Resolution R-151-13 Approve Fees for A J Jolly Golf Course for 2014  
Claims and Supplemental Claims December 4, 2013

Approved:

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STEVE PENDERY  
Judge/Executive

Attest:

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Paula K. Spicer, Fiscal Court Clerk