

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

April 10, 2013

A special meeting of the Campbell County Fiscal Court was held on Wednesday, April 10, 2013, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Steve Franzen	County Attorney
Robert Horine	County Administrator
Melissa Williams	Director of Administration
Matt Elberfeld	Finance Director
Paula Spicer	Fiscal Court Clerk
Keith Hill	Campbell County Police Chief

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court special meeting of March 22, 2013 were presented. Motion was made by Commissioner Garrett, seconded by Commissioner Painter to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery invited comments from the public.

Ken Moellman asked if the A J Jolly Golf Course is open and if there is a final tally of the costs involved with replacement of the greens. Judge Pendery stated that the course is set to open on April 27, 2013. He further stated that due to the issues with the greens, the County lost revenue while the course was closed; they do not have a final figure yet on the costs. Robert Horine added that the County does not have a total of the costs involved, however it is still within the estimated budget for repairs.

Mike Ensweiler, Upper Tug Fork Road, asked for the status of the bridge replacement. Robert Horine stated that they are taking everything into consideration with this project. They are

looking at replacing the culvert and other options. He expects to provide a report to the Fiscal Court soon. Mr. Ensweiler is welcome to call him at any time for an update.

Anna Zinkhon, on behalf of the Camp Spring Initiative (CSI), read a letter to the Fiscal Court setting forth reasons to reconsider the proposed sewage pipeline through the Four Mile Creek valley and the historic community of Camp Springs. At the Sanitation District No. 1 (SD1) meeting in February, CSI recommended that a route out Mary Ingles Highway be considered to encourage future development in Campbell County. She requested that the Fiscal Court adopt a resolution supporting the position of the Camp Springs community regarding the proposed sewer line. Judge Pendery complimented Ms. Zinkhon on the presentation given by CSI at the SD1 meeting. Ms. Zinkhon stated that SD1 advised them that there has been no activity on CSI's proposal and that they are waiting to see if the Environmental Protection Agency (EPA) would give them an extension on the consent decree. Judge Pendery stated that SD1 is in the midst of its budget process which may have a bearing on when it will respond to CSI; the alternate route is more expensive than the original plan. He stated that they will take the request for a resolution under advisement. Commissioner Painter stated that he believes that they communicated to SD1 that the site of the proposed pipeline is valuable to the community; however much depends on the consent decree with the EPA and budget considerations. In order to comply with the consent decree the route has to be identified and the work completed by 2015. It was pointed out that they do not know what route will be used and what the financial impact will be. The three Fiscal Courts will be meeting with SD1 in a few weeks.

Steve Trauth stated that there is an item on the agenda to hire an IT Specialist at an annual salary of \$36,147, but that figure does not reflect the true cost because of benefits. The Fiscal Court needs to be more transparent and set out the total cost when hiring an employee. Mr. Trauth asked if a cost study has been done to justify the need for this position. Robert Horine explained that this position had been budgeted for this fiscal year, but they held off filling it as long as they could. He pointed out that the two current IT employees are salaried and put in many hours over the regular 40 per week. He stated that IT services are increasingly more important to the County's efficient delivery of services, and through these efficiencies the County has been able to reduce staff in other areas. Mr. Horine stated that the County IT staff also provides services to nine other entities. The hourly rate charged to these nine entities will be increased in the next fiscal year; currently the hourly rate covers only salary and benefits. Mr. Trauth warned that at some point the County's costs are going to be greater than its revenues and they will look to the taxpayers for an increase. Commissioner Painter stated that it is the responsibility of the Judge/Executive and Commissioners to monitor the costs and revenues and they work diligently to keep costs low. Charles Coleman asked if the Fiscal Court has met with the Sheriff regarding costs of providing him with IT services; is this the reason for hiring an additional IT Specialist. Commissioner Garrett replied that they did meet with the Sheriff and IT costs will not always be the same for the Sheriff, they will go down. Mr. Coleman commented that Commissioner Rehtin wants to outsource IT services for the County. Commissioner Rehtin stated that other cities and companies of all sizes outsource IT services to avoid personnel costs. He believes that the County needs to look into it. Commissioner Painter stated that the County has saved money in other areas and he believes that it needs in-house IT services. Judge Pendery stated that there is a difference of opinion on the Fiscal Court regarding outsourcing of IT services; the majority wants in-house services.

Kevin Gordon requested that at the end of Rob Hans' presentation on the Brent Spence Bridge Value for Money Study, the Fiscal Court consider adopting a resolution in opposition to tolls. He listed other local cities/counties/organizations that have adopted such a resolution.

Judge Pendery administered the Oath of Office to Patrol Officer Andrew Champagne. Andrew Champagne is the son of Lt. Barrett Champagne of the Campbell County Police Department who stood with him as he was sworn-in. Officer Champagne introduced his mother, sister and brother-in-law who were present.

Rob Hans, Chief District Engineer, Kentucky Transportation Cabinet District Six, announced that the 2013 construction season starts today. Work will begin on southbound I-471 on April 12, and traffic on that portion of I-471 will be reduced to two lanes sometime in mid-May. He urged drivers to be extra cautious in the construction zones. Mr. Hans then reported to the Fiscal Court on the "Value for Money Study" that has been completed as part of the Brent Spence Bridge replacement project. He explained that the purpose of the project is to improve safety, improve traffic flow, correct geometrical deficiencies and maintain connections to key regional and national corridors. This is a major reconstruction of a corridor, not simply a bridge replacement project. Mr. Hans described the study area as a 7.8 mile corridor with safety concerns, carrying 172,000 vehicles per day across the bridge, transporting \$417 billion in freight each year, connecting 10 states with an estimated replacement cost of \$2.7 billion. He stated that a feasibility study was done in 2003 and two alternates, I and E were recommended for further study. Alternate I was selected as the preferred alternate and approved for additional study. This plan calls for a new bridge to be located just west of the existing bridge which will be rehabbed. Mr. Hans showed pictures of the reconfiguration of the bridge and changes on both the Kentucky and Ohio sides. Mr. Hans presented the results of a survey conducted by AAA regarding aspects of the project. He then explained the "Value for Money Study" options analysis; this study is not yet complete. Mr. Hans stated that a request for information was issued to get feedback from experienced transportation infrastructure firms; 23 responses were received. He then stated that they will be looking for all available funds, and explained that any tolls will only pay for a portion of the project. He described how the electronic toll devices will work. These kinds of devices are used in other states throughout the country. Mr. Hans then answered questions from the members of the Fiscal Court and the audience.

There being no old business, Melissa Williams presented new business with Resolution R-38-13 by title and summary. R-38-13 approves fees for A. J. Jolly Golf Course for the year 2013. The rates will increase \$1 each on 18-hole greens and cart fees and \$0.50 each on 9-hole greens and cart fees; season pass prices for both five and seven day passes and junior golf greens fees shall remain the same. The new 2013 rates are recommended by Terry Jolly, Golf Pro and Matt Elberfeld, Finance Director. Commissioner Painter made a motion to adopt R-38-13, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-39-13 was read by title and summary given. R-39-13 authorizes the County Judge/Executive to execute an application for an Encroachment Permit with the Kentucky Transportation Cabinet to install a welcome sign, flag pole and butterfly garden at the intersection of US 27 and KY 1936 in unincorporated Campbell County. Ken Reis, Campbell County Historical Society President, is raising funds for the installation of the sign, flag pole and

garden and will provide ongoing maintenance of the site. This site is on State right-of-way and requires the Commonwealth's permission to install. Commissioner Garrett made a motion to adopt R-39-13, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to proclaim April 16, 2013 as "Triangle Toastmasters Day" in recognition of the club's 60th anniversary. The local Toastmasters club meets twice a month in the Campbell County Fiscal Court Chambers. Judge Pendery presented the proclamation to John Humpert of Triangle Toastmasters. Motion was made by Commissioner Garrett, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-37-13 was read by title and summary given. R-37-13 authorizes the Judge/Executive to execute a support service contract with Global Business Solutions, Inc. for the period April 1, 2013 through March 31, 2014. This is the continuation of a current contract with Global Business Solutions to provide up to 10 hours per month IT support to the County at a rate of \$1,050 per month. Judge Pendery made a motion to adopt R-37-13, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-41-13 was read by title and summary given. R-41-13 authorizes the Judge/Executive to execute a Professional Services Agreement with Cardinal Engineering Corporation to field survey a portion of Blangey Road in unincorporated Campbell County. A portion of Blangey Road is slipping into the creek and Luke Mantel, Road Supervisor recommends an agreement with Cardinal Engineering in the amount of \$5,000 to field survey the failing portion of the road to determine the right-of-way and property lines. Commissioner Painter stated that he looked at the Road with Luke Mantel. He stated that the repair work is beyond the Road Department's capabilities and could be very expensive. Judge Pendery stated that the expense of a permanent fix for the road may be greater than the value of the properties it serves. Commissioner Painter pointed out that there are only two properties served by the road. Commissioner Rehtin made a motion to adopt R-41-13, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to proclaim April 21 through 27, 2013 as Volunteer Appreciation Week in Campbell County. Motion was made by Commissioner Rehtin, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to appoint the following seasonal employees for the A. J. Jolly Golf Course effective April 11, 2013 through the 2013 golf season: Clerks Larry Baumann and James Spaw at \$8.96 per hour and David Neary at \$8.90 per hour, Golf Starters Jacob Ripberger and Curtis Ruberg at \$8.96 per hour and Dan Webster, Christopher Holtz and Sam Mefford at \$8.90 per hour, Concession Workers Kristina Jolly, Barbara Martin, Clarissa Veneman and Kathy Baker at \$8.96 per hour, Concession Manager Lisa Jolly at \$13.06 per hour, Golf Cashier/Clerk Bill Klopp at \$10.20 per hour and Golf Pro Shop Assistant Jeff Miller at \$8.90 per hour. All of these individuals are returning employees. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to appoint Terry Shaw as a Parks and Recreation Maintenance Worker with compensation set at pay grade 6C, \$10.20 per hour effective April 11, 2013 through the

park season. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to appoint Ryan Doll to the position of full time IT Specialist with compensation set at Grade 11E, \$19.86 per hour (\$36,147 annually) effective April 15, 2013. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to recommend to the Campbell County Local Board of Health the reappointment of Angela Ervin RN to the Northern Kentucky Independent District Health Board for a two year term effective July 1, 2013 through June 30, 2015. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Judge Pendery announced that the Campbell County Clean Up will be held on April 12-14, 2013 at the County Transportation Department, Pendery Park and the County Police Department. More details are on the County's website.

Judge Pendery announced that the Campbell County Shred Day will be held on April 20, 2013 at the Disabled American Veterans parking lot at US 27 and Rt. 1998 in Cold Spring.

Judge Pendery announced that the "Players' for the Planet E-Scrap Event" will be held on Sunday, April 21, 2013 from 10:00 AM to 3:00 PM at the Newport Pavilion near the Kroger gas station. All electronics will be accepted for free, but donations are appreciated. The first 100 participants will receive a free pair of tickets to the Cincinnati Reds ball game.

Judge Pendery announced that the next Campbell County Mayors' meeting will be held on Tuesday, April 23, 2013 at 6:00 PM in the Fiscal Court Chambers, County Administration Building, 1098 Monmouth Street, Newport, Kentucky.

Matt Elberfeld requested a motion to authorize staff to participate in the annual KACo reverse auction for the purchase of salt for the Road Department to be held in May 2013. The County has the right to reject the bid if it is not acceptable. Motion was made by Commissioner Garrett, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to award bids for surplus property as recommended by the County Treasurer. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-40-13 was read by title and summary given. R-40-13 adopts and approves the execution of a County Road Aid Coop Program Contract between the Fiscal Court and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid, for the fiscal year beginning July 1, 2013 as provided in the Kentucky Revised Statutes and accepting all roads and streets referred to therein as being a part of the County Road System. The County will receive \$480,390 for use in the maintenance, reconstruction, or construction of county roads. Commissioner Rehtin made a motion to adopt R-40-13, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to acknowledge that Jailer James Daley has provided a draft Fiscal Year 2014 budget to the Fiscal Court as required by Kentucky Revised Statutes. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Mr. Elberfeld then requested a motion to approve the claims as presented for April 10, 2013. County Attorney Steve Franzen stated that he has reviewed the claims and determined that they all appear appropriate. Motion was made by Commissioner Garrett, seconded by Commissioner Painter. Commissioner Rehtin recused himself from voting to approve any payments made to Senior Services of Northern Kentucky, his employer. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Commissioner Garrett. All voted "AYE" and the meeting adjourned at 9:05 p.m.

Attachments:

Resolution R-38-13	Set A J Jolly Golf Course Rates for 2013
Resolution R-39-13	Application for Encroachment Permit
Resolution R-37-13	Service Contract with Global Business Solutions
Resolution R-41-13	Professional Services Agreement with Cardinal Engineering
Proclamation	Triangle Toastmasters Day
Proclamation	Volunteer Appreciation Week
Resolution R-40-13	Contract for County Road Aid Funds
Claims	April 10, 2013

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer
Fiscal Court Clerk