

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

MARCH 7, 2012

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, March 7, 2012, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
PETE GARRETT
BRIAN PAINTER
KENNETH RECHTIN

Steve Franzen	County Attorney
Robert Horine	County Administrator
Melissa Williams	Director of Administration
Jim Seibert	Fiscal Director
Paula Spicer	Fiscal Court Clerk
Greg Buckler	Jailer
Keith Hill	Campbell County Police Chief
Todd Straman	Lieutenant Colonel, Campbell County Police Department
Barrett Champagne	Lieutenant, Campbell County Police Department
William Turner	Office of Emergency Management Director
Lisa Bowman	Animal Shelter Director
Steve Penrod	IT Director
David Plummer	Solid Waste Coordinator/Administrative Analyst

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court regular meeting of February 15, 2012 and special meetings of February 23 and January 24, 2012 were presented. Motion was made by Commissioner Painter, seconded by Commissioner Garrett to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery introduced Jan Malley, President of The Humanitarian League. Ms. Malley explained that the mission of The Humanitarian League is to help abused and neglected children and animals. To further its mission, the League's "Diva Day" fundraiser is held biennially; the Animal Shelters were chosen as the beneficiaries of the 2011 fundraiser. Ms. Malley then

presented a check in the amount of \$10,000 to Lisa Bowman, Animal Shelter Director. The Fiscal Court thanked Ms. Malley for her generosity. Donations to the Shelter help a lot especially with the new addition that is being built.

Bill Turner, Office of Emergency Management Director, updated the Fiscal Court on damages caused by tornadoes on March 2, 2012 and the relief efforts. The State's and FEMA's joint preliminary damage assessment of Campbell County found 24 homes that were impacted. He stated that the FEMA team was very generous in their assessments. Both Kenton and Pendleton Counties have been declared presidential disaster areas for assistance; Campbell County is still being considered along with Grant County. Mr. Turner explained the kinds of assistance offered by FEMA and the limits of the assistance. He stated that there have been a lot of clothes donated, but there are specific items that are needed. Mr. Turner advised that they have applied for grant funds for debris removal. There are four dumpsters in Campbell County for disposal of debris and the fire departments have authorized some burn permits to get rid of debris.

Colonel Keith Hill, Police Chief, presented the 2011 Campbell County Police Department Annual Report. He started by saying that through the hard work and efforts of the officers, the Department was able to accomplish its goals and objectives for 2011. Chief Hill listed the number of personnel in the Department and the capacities in which officers serve. He then named officers who have received individual awards or recognition during 2011. Chief Hill stated that the Volunteers in Police Service (VIPS) volunteered over 1,000 hours to the Police Department in 2011. He then gave statistics on reported crimes, clearance rates, number of calls for service, and traffic and accident investigations. Chief Hill addressed questions from the members of the Fiscal Court and the audience. Certificates of recognition were presented to Officers Nick Heiert, Eric Surber and Mark Wilke, VIPS Jerry Jones, Vera Powell, Betty Miller, Bruce Siry and Sam Roberts and to Police Merit Board members Rees Hardy and Alex Futscher.

Judge Pendery then invited comments from the public.

Kevin Gordon asked if any meetings have been scheduled with the residents of Lakeside Terrace to update them on the status of the facility. Judge Pendery stated that a meeting will be scheduled soon.

There being no old business, Melissa Williams presented new business beginning with Resolution R-23-12 by title and summary. R-23-12 authorizes approval of a Change Order from Grayback Construction for the Animal Shelter addition that is under construction located in the unincorporated Campbell County, Kentucky. The Change Order is needed to enlarge the size of the concrete pad for the dumpster location from 8'X12' to 14'X20' at a cost of \$1,236.37. The project cost is still within the 5% contingency. Commissioner Garrett made a motion to adopt R-23-12, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-14-12 was read by title and summary given. R-14-12 authorizes the County Judge/Executive to execute a Memorandum of Understanding between Campbell County and the City of Newport concerning the disbursement of 2012 Litter Abatement Funds. The City of Newport missed the application deadline for Litter Abatement Funds and the funds were sent to Campbell County. This agreement will distribute the \$7,303.39 in funding to Newport.

Commissioner Garrett made a motion to adopt R-14-12, seconded by Judge Pendery. All voted “AYE” and the motion passed.

Resolution R-13-12 was read by title and summary given. R-13-12 authorizes the County Judge/Executive to execute an agreement between the Campbell County Extension Service and the Campbell County Recreation Department to provide mowing and trimming services to the Campbell County Extension Environmental Center during 2012. Pursuant to this annual agreement the County will mow the grounds at the Environmental Center in exchange for the Extension Service mowing the grounds at Lakeside Commons and the Senior Center. Commissioner Painter made a motion to adopt R-13-12, seconded by Commissioner Garrett. All voted “AYE” and the motion passed.

Resolution R-17-12 was read by title and summary given. R-17-12 authorizes the County Judge/Executive to execute a contract for IT Services from Lake City Webs for the creation of an online reservation system for recreational assets. These services will be used in connection with the creation of an online reservation system for the horse campground, regular camping sites and shelters at A J Jolly Park. Commissioner Painter made a motion to adopt R-17-12, seconded by Judge Pendery. All voted “AYE” and the motion passed.

Resolution R-18-12 was read by title and summary given. R-18-12 authorizes the County Judge/Executive to execute an agreement with Leisure Interactive LLC for online reservation services. Leisure Interactive will provide the software for the online reservation system for camping sites. Commissioner Garrett made a motion to adopt R-18-12, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

Resolution R-19-12 was read by title and summary given. R-19-12 authorizes the County Judge/Executive to execute a Merchant Application for credit card processing services with Global Payments Direct, Inc. This will allow for credit card payments at the Ranger Station at A J Jolly Park. Commissioner Painter made a motion to adopt R-19-12, seconded by Commissioner Garrett. All voted “AYE” and the motion passed.

Resolution R-20-12 was read by title and summary given. R-20-12 authorizes the County Judge/Executive to execute a contract for credit card processing services with Merchant’s Choice Payment Solutions. This service will handle credit card processing for online reservations for camp sites. Commissioner Painter made a motion to adopt R-20-12, seconded by Commissioner Garrett. All voted “AYE” and the motion passed.

Resolution R-15-12 was read by title and summary given. R-15-12 relates to the annual review of the Campbell County Detention Center Policy and Procedure Manual. The County is required by law to review the policy and procedure manual annually. Greg Buckler stated that the entire manual has been reviewed. This is one piece of documentation needed for the annual jail inspection which will take place in the next couple of months. Mr. Buckler stated that he will bring certain amendments to the manual for the Fiscal Court’s approval from time to time during the year. Judge Pendery made a motion to adopt R-15-12, seconded by Commissioner Painter. All voted “AYE” and the motion passed.

Resolution R-21-12 was read by title and summary given. R-21-12 authorizes the Judge/Executive to execute a Memorandum of Understanding with the Northern Kentucky Cooperative for Educational Services regarding joint funding for the position of School Resource Officer. This MOU renews the agreement with the Northern Kentucky Cooperative. There are two changes to the agreement: (1) the Cooperative will pay the cost of any compensation increases during the term of the agreement, and (2) the agreement will be reopened if the Cooperative relocates outside of the jurisdiction of the Campbell County Police Department. Commissioner Garrett made a motion to adopt R-21-12, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to proclaim April 2012 as Child Abuse Prevention Month in Campbell County, Kentucky. Motion was made by Commissioner Garrett, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to appoint William Heck, Elman McNeal and Howard Tucker as Park Maintenance Workers at an hourly rate of \$9.91 effective March 7, 2012 through the park season. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to advance Nicholas Heiert from Police Officer Grade 3 to Police Officer Grade 4 with compensation set at step 12C, \$12.7504 per hour (\$45,240 annually) effective March 21, 2012 in accordance with the current Fraternal Order of Police working agreement. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to advance Eric Surber from Police Officer Grade 2 to Police Officer Grade 3 with compensation set at step 11B, \$19.7394 per hour (\$41,058 annually) effective March 22, 2012 in accordance with the current Fraternal Order of Police working agreement. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to recommend to the Campbell County Local Board of Health the appointment of Tara Knipper MD to the Northern Kentucky Independent Health Board for a two year term effective July 1, 2012 through June 30, 2014. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to appoint Joseph R. Williams to the Campbell County and Municipal Board of Adjustment for a term effective March 7, 2012 through March 6, 2016. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to reappoint William Voelker to the Campbell County Police Force Merit Board for a four year term effective April 1, 2012 through March 31, 2016. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Robert Horine advised that he would like to delay presentation of Resolution R-22-12 until the next Fiscal Court meeting.

Robert Horine requested a motion to meet in executive session at the end of regular business pursuant to KRS 61.810(1)(b) deliberations on the future acquisition or sale of real property by a public agency. He advised that no action will be taken after the executive session. Motion was made by Commissioner Garrett, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Commissioner Garrett stated that at a recent Soil Conservation District meeting there was a discussion about the Gubser bridge replacement. At this time the bridge can't be used by tractor trailers to haul cattle or feed, or by any vehicle over 3 tons including school buses. He stated that the Conservation District will be sending a letter to the Fiscal Court about the bridge. Robert Horine advised that the State prepared a cost estimate to replace the bridge at its current location. The County has obtained another estimate for relocating the bridge to eliminate a 90 degree bend in the road at the approach to the bridge. The estimate was high, and they are working with the engineer to come up with a more cost effective solution. Once a plan is in place, they will see what kind of funding is available through the State.

Commissioner Painter stated that his church wanted to organize a disaster response team to help the victims of the March 2 tornadoes. The church has an emergency response trailer which they put into use. He described the efforts that had been made up until the time they arrived on Saturday morning. Commissioner Painter stated that they were able to help clear driveways so that people could get back to their homes. They also helped to deliver chicken dinners and water to the relief workers and the residents.

Judge Pendery announced three upcoming events in Campbell County: (1) a Weather Spotters Class will be held on March 26, 2012 at the Alexandria Fire Department, (2) the Campbell County Clean-up days are March 30, 31 and April 1, 2012, and (3) a Shred Day will be held on April 28, 2012 at the DAV in Highland Heights.

Steve Franzen stated that he planned to have a first reading of the Used Property Business regulations at tonight's meeting but will delay it until the next meeting.

Jim Seibert presented Resolution R-16-12 by title and summary given. R-16-12 authorizes the County Judge/Executive to extend for one year the contract between Campbell County Fiscal Court and Southern Health Partners, Inc. to provide health care services at the Campbell County Detention Center. The cost for these services reflects a slight increase from last year. Commissioner Garrett made a motion to adopt R-16-12, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Mr. Seibert then requested a motion to approve the claims as presented for March 7, 2012. County Attorney Steve Franzen stated that he has reviewed the claims and that they all appear appropriate. Motion was made by Commissioner Painter, seconded by Commissioner Garrett. Commissioner Rehtin recused himself from voting to approve any payments made to Senior Services of Northern Kentucky, his employer. All voted "AYE" and the motion passed.

The Fiscal Court then met in executive session pursuant to motion previously made.

Motion was made by Commissioner Rehtin, seconded by Commissioner Painter to adjourn the executive session. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 9:00 p.m.

Attachments:

Resolution R-23-12	Change Order for Animal Shelter Project
Resolution R-14-12	Memorandum of Understanding with City of Newport
Resolution R-13-12	Agreement with Campbell County Extension Center
Resolution R-17-12	Contract with Lake City Webs
Resolution R-18-12	Contract with Leisure Interactive LLC
Resolution R-19-12	Contract with Global Payments Direct Inc.
Resolution R-20-12	Contract with Merchant's Choice Payment Solutions
Resolution R-15-12	Annual Review of Detention Center Policy and Procedure Manual
Resolution R-21-12	Agreement with Northern Kentucky Cooperative for Educational Services
Proclamation	National Child Abuse Prevention Month
Resolution R-16-12	Extension of Contract with Southern Health Partners
Claims	March 7, 2012

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer
Fiscal Court Clerk