

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

December 19, 2012

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, December 19, 2012, 5:30 p.m. at the Campbell County Administration Building, Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE
STEVE PENDERY

COUNTY COMMISSIONERS
PETE GARRETT
BRIAN PAINTER

Robert Horine	County Administrator
Steve Franzen	County Attorney
Melissa Williams	Director of Administration
Matthew Elberfeld	Finance Director
Paula Spicer	Fiscal Court Clerk
Colonel Keith Hill	Chief of Police
William Turner	Director of Emergency Management
David Plummer	Solid Waste Coordinator

The meeting was called to order at 5:30 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present. Commissioner Rehtin was absent.

Minutes from the Fiscal Court regular meeting of December 5, 2012 were presented. Motion was made by Commissioner Garrett, seconded by Commissioner Painter to approve the minutes. All voted "AYE" and the motion passed.

Eric Summe, President and CEO of Northern Kentucky Convention and Visitors Bureau, began his presentation by reciting the NKCVB's mission statement. He explained that the NKCVB is funded by a transient bed tax that was adopted and levied by Boone, Campbell and Kenton Counties and provided a break down on how the funds are disbursed. Mr. Summe stated that the NKCVB is overseen by an 18 member board appointed by the three Judge/Executives and operates with a staff of 16. He reviewed statistics from a regional economic impact study and talked about collaboration between Northern Kentucky and Cincinnati to promote the region as a whole. Mr. Summe stated that Trip Advisor has named Cincinnati/Northern Kentucky as third in the top ten places to visit. He then talked about the Northern Kentucky Convention Center in

Covington which was built in 1998 and is completely paid for. For some years they have been requesting that the General Assembly expand the convention center to attract new and bigger groups. Mr. Summe stated that a void exists with the closing of the Drawbridge Inn which hosted many hobby conventions and reunions due in part to their low rates and the size of the facility. Mr. Summe ended by answering questions from the public.

Judge Penderly invited comments from the public. No one addressed the Fiscal Court.

There being no old business, Melissa Williams presented new business with Resolution R-135-12 by title and summary. R-135-12 establishes the regular meeting schedule for the Campbell County Fiscal Court for Calendar Year 2013. Commissioner Painter made a motion to adopt R-135-12, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-136-12 was read by title and summary given. R-136-12 authorizes the County Judge/Executive to execute a service contract with the Greater Cincinnati Hazardous Materials Unit, Inc. for the provision of hazardous materials response, containment and mitigation. This is a renewal of an existing contract. The Fiscal Court pays \$0.10 per capita for each person living in Campbell County for a total of \$9,033.60. Commissioner Garrett made a motion to adopt R-136-12, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-137-12 was read by title and summary given. R-137-12 authorizes the Campbell County, Kentucky Public Properties Corporation to transfer the property identified as the Campbell County Police Department and Office of Emergency Management facility, 8774 Constable Drive, Alexandria, Kentucky to the Campbell County Fiscal Court, and authorizing the Judge/Executive as President of the Public Properties Corporation and as Judge/Executive of Campbell County to execute the necessary documents related to said deed transfer. Commissioner Garrett made a motion to adopt R-137-12, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-138-12 was read by title and summary given. R-138-12 authorizes the Campbell County, Kentucky Public Properties Corporation to transfer the property identified as the Campbell County Transportation Center, 1175 Racetrack Road, Alexandria, Kentucky to the Campbell County Fiscal Court, and authorizing the Judge/Executive as president of the Public Properties Corporation and as Judge/Executive of Campbell County to execute the necessary documents related to said deed transfer. The intent is to eventually transfer all property from the Public Properties Corporation into the name of the Fiscal Court. Commissioner Painter made a motion to adopt 138-12, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-139-12 was read by title and summary given. R-139-12 authorizes acceptance of a Kentucky Office of Homeland Security Grant in the amount of \$11,508.78, and further authorizing the Judge/Executive to execute a grant agreement with the Office of Homeland Security. Commissioner Garrett made a motion to adopt R-139-12, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to proclaim the week of December 30, 2012 through January 5, 2013 as Winter Weather Awareness Week in Campbell County. Motion was made by Commissioner Painter, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to appoint Emma Shipp to the Northern Kentucky Area Development District Council on Aging with a term effective January 1, 2013 through June 30, 2014. Campbell County is eligible to have an additional representative on the Council on Aging due to the increase in its population as determined by the 2012 Census. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to reappoint Fire Chief Jerry Sandfoss to the Campbell County Consolidated Dispatch Board for a two-year term effective January 23, 2013 through January 22, 2015. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Commissioner Painter stated that he attended a Legos Robotics tournament at Northern Kentucky University recently. It was very well attended for being held in Northern Kentucky for the first time. He stated that there were quite a few teams from Campbell County and that the team from St. Joseph School took first place. He suggested that the Fiscal Court consider having a trophy for the competition since it is held in Campbell County. Commissioner Painter then wished everyone a Merry Christmas.

Judge Pendery announced that a Christmas Tree Recycling program will be held from December 26, 2012 through January 11, 2013. Trees may be dropped off at various locations, and will then be chipped for use as compost by Northern Kentucky University.

Matt Elberfeld requested a motion to authorize staff to advertise for Request for Proposals for software to be used in the Occupational Tax Department. The current system used by the Department is outdated and they are seeking proposals to have new software developed specifically to its needs. Motion was made by Commissioner Garrett, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise for Request for Proposals for Medical Services for the Campbell County Detention Center. The current contract will expire soon and staff wishes to consider new proposals. Motion was made by Commissioner Garrett, seconded by Judge Pendery. All voted "AYE" and the motion passed.

A motion was requested to approve the budget transfers as presented for December 19, 2012. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Mr. Elberfeld then requested a motion to approve the claims and supplemental claims as presented for December 19, 2012. County Attorney Steve Franzen stated that he has reviewed the claims and that they all appear appropriate. Motion was made by Commissioner Garrett seconded by Commissioner Painter. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Garrett made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 6:30 p.m.

Attachments:

Resolution R-135-12 Fiscal Court Meeting Dates for 2013
Resolution R-136-12 Contract with Greater Cincinnati Hazardous Materials Unit
Resolution R-137-12 Transfer of Police Department Property to Fiscal Court
Resolution R-138-12 Transfer of Road Department Property to Fiscal Court
Resolution R-139-12 Accept Grant Funds from Ky. Office of Homeland Security
Proclamation Winter Weather Awareness Week
Budget Transfers December 19, 2012
Claims December 19, 2012

Approved:

STEVE PENDERY
Judge/Executive

Attest:

Paula K. Spicer
Fiscal Court Clerk