

**CAMPBELL COUNTY FISCAL COURT  
MINUTES**

**June 1, 2011**

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, June 1, 2011, 7:00 p.m. at the Campbell County Courthouse, 8352 East Main Street, Alexandria, Kentucky.

Preceding the opening of the Fiscal Court meeting, a public hearing was held at 7:00 p.m. for the purpose of receiving public comments on the application of Jo Wells, Stacey Wells and Randy Moreland (Moreland and Wells Enterprises, LLC) for an Entertainment Permit for Grants Lick Café, 956 Kenton Station Road, Alexandria, Kentucky.

Steve Pendery, Campbell County Judge Executive  
Pete Garrett, County Commissioner  
Brian Painter, County Commissioner  
Kenneth Rehtin, County Commissioner  
Steve Franzen, County Attorney  
Robert Horine, County Administrator  
Melissa Williams, Director of Administration  
Paula Spicer, Fiscal Court Clerk  
Jim Seibert, Director of Fiscal Affairs  
Colonel Keith Hill, Campbell County Police Department

Steve Franzen opened the public hearing by explaining the regulations and investigation process for applications for entertainment permits. He asked two of the applicants that were present, Stacey Wells and Randy Moreland, if they understood the regulations, and they confirmed that they did. Mr. Franzen advised that he found no reason to deny the entertainment permit, and recommended that it be granted. There being no further comments or questions, the public hearing was closed.

In attendance at the regular meeting were:

**COUNTY JUDGE/EXECUTIVE:  
STEVE PENDERY**

**COUNTY COMMISSIONERS:  
PETE GARRETT  
BRIAN PAINTER  
KENNETH REHTIN**

Robert Horine	County Administrator
Steve Franzen	County Attorney
Melissa Williams	Director of Administration
Jim Seibert	Fiscal Director
Paula Spicer	Fiscal Court Clerk
Colonel Keith Hill	Campbell County Police Department

David Plummer

Solid Waste Coordinator

The meeting was called to order at 7:08 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the regular meeting of May 18, 2011 were presented. Motion was made by Commissioner Rehtin, seconded by Commissioner Garrett to approve the minutes. All voted "AYE" and the motion passed.

Judge Pendery asked if anyone in the audience would like to address the Fiscal Court.

Jack Snodgrass, Campbell County Clerk, asked to address the Fiscal Court on three issues. He first reported that the turnout in Campbell County for the May 17 primary election was less than 8 percent. Mr. Snodgrass next explained that whenever the new census statistics are made available, the Clerk's office is required to review the districting for the offices of County Commissioner, Justices of the Peace and Constable, to ensure that the population of each district is as close as possible to being equal. The Reapportionment Committee met on May 31, 2011 to make the necessary changes. He distributed a copy of the proposed new district boundaries and a list of precincts to the Fiscal Court. Within 60 days, the Fiscal Court must accept the proposed changes, make adjustments to the proposal, or set its own guidelines. Mr. Snodgrass thanked the Committee members and staff that assisted in the process. Lastly, Mr. Snodgrass explained that the County Clerk's office is a constitutional office; it is not owned or controlled by the State or the County. Campbell is one of thirteen Counties in Kentucky with population over 70,000 and the Clerk's offices in these counties are operated differently than smaller counties. He operates his office like a business and "runs a very tight ship" in order to meet his expenses. Mr. Snodgrass advised that the Fiscal Court gets 25 cents of every dollar that his office takes in each month. In addition, at the end of every four years he is required by law to turn over any excess fees to the Fiscal Court. Mr. Snodgrass presented a check to the Fiscal Court in the amount of \$307,387 from excess fees. Judge Pendery thanked Mr. Snodgrass noting that there is not much incentive to save money and turn it over to the Fiscal Court.

Barbara Schempf, Director of Public and Governmental Affairs, Kenton County Airport Board, Cincinnati/Northern Kentucky International Airport (CVG), presented a report on the current status of the airport and its future plans. Ms. Schempf stated that CVG is a dual hub for Delta and DHL (cargo hub). CVG is DHL's North American headquarters and has grown almost 200% since reopening in 2009; it is currently expanding its operation. While 2005 was CVG's peak year serving 22 million passengers, it is still competitive with similar sized cities. Ms. Schempf talked about the airport's general goals and objectives and explained its Flight Plan to 2016. She pointed out that CVG is one of seven airports in the world that can take off or land three planes at the same time. CVG's infrastructure is in very good condition, but the terminals are in need of updating. Ms. Schempf concluded by answering questions from the Fiscal Court.

Melissa Williams presented old business with a second reading of Ordinance O-08-11 by title and summary given. O-08-11 establishes the Campbell County Jobs Development Program. Adam Caswell, President of the Campbell County Economic Progress Authority, was present and thanked the Fiscal Court for their support of this Program. Commissioner Rehtin made a motion to adopt O-08-11, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

New business was introduced with Resolution R-56-11 read by title and summary given. R-56-11 authorizes the execution of a Memorandum of Agreement with the Kentucky Department for Local Government for Recreational Trails Program funding. Robert Horine explained that the Fiscal Court has until September 30, 2011 to expend these funds on the A J Jolly Park equestrian trailhead facilities. Commissioner Rehtin made a motion to adopt R-56-11, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Resolution R-57-11 was read by title and summary given. R-57-11 authorizes the Judge/Executive to execute a professional services agreement with Cardinal Engineering Corporation in the amount of \$9,500 for design of an equestrian barn and campground at A J Jolly Park. Commissioner Garrett made a motion to adopt R-57-11, seconded by Commissioner Rehtin. Mr. Horine stated that this is a professional services contract and as such, the County is not required to solicit bids. The County has worked with Cardinal Engineering on other projects and has been satisfied with their work. All voted "AYE" and the motion passed.

A motion was requested to accept the resignation of Colleen Snipes, Animal Technician at the Campbell County Animal Shelter, effective May 24, 2011. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire for the position of full time Animal Technician at the Campbell County Animal Shelter due to the resignation of Colleen Snipes. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to appoint Jacob See to the seasonal position of Camping and Concession Worker at A J Jolly Park with compensation set at \$9.54 per hour effective June 1, 2011. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to return David Lusher from the position of Acting Director of the Information Technology (IT) Department where he has been serving on an emergency interim basis, to IT Specialist with compensation returned to Grade 11G (\$36,871.00 annually) as previously agreed upon effective June 1, 2011. Motion was made by Judge Pendery, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

A motion was requested to approve one-time additional wage payments of \$1,000 to all non-elected, full-time Fiscal Court employees who have been continuously employed by Campbell County Fiscal Court since at least July 1, 2010 and who are not covered by a working agreement. Payment is to be made prior to June 30, 2011, from Fiscal Year 2011 funds. Motion was made

by Judge Pendery, seconded by Commissioner Garrett. Judge Pendery explained that the upcoming budget does not contain raises for Fiscal Court employees. However, there was a small surplus at the end of this Fiscal Year which allows the Court to take this action. Jim Seibert explained how this one-time payment will be handled regarding taxes and pension contribution, and what the total cost will be to the County. All voted "AYE" and the motion passed.

A motion was requested to appoint Margaret (Peggy) Hughes to the Campbell County Assessment Appeal Board for a three-year term effective June 1, 2011 through May 31, 2014. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed. The Assessment Appeal Board's first meeting is on June 13, 2011.

A motion was requested to reappoint Ray Kremer and Dan Keller to the Northern Kentucky Area Development District Council on Aging for a two-year term effective July 1, 2011 through June 30, 2013. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to appoint Vera Powell to the Northern Kentucky Area Development District Council on Aging for a two-year term effective July 1, 2011 through June 30, 2013. Ms. Powell replaces Carla Austin on this board. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

A motion was requested to reappoint Yvonne Meichtry and Dennis Walters to the Campbell County Conservancy for a three-year term effective July 1, 2011 through June 30, 2014. Motion was made by Judge Pendery, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

Robert Horine requested a motion to meet in executive session at the conclusion of regular business pursuant to KRS 61.810(1)(e) collective bargaining negotiations between public employers and their employees or their representatives. Mr. Horine stated that no action will be taken following the executive session. Motion was made by Commissioner Rehtin, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Judge Pendery announced that the annual River Sweep event will be held on June 18, 2011 beginning at 10:00 a.m. at Pendery Park. Persons interested in volunteering should contact the Campbell County Extension office.

Jim Seibert presented Resolution R-52-11 by title and summary given. R-52-11 renews the contract with the Kentucky Association of Counties All Lines Fund for property and liability insurance coverage effective July 1, 2011 through June 30, 2012. The annual premium is \$338,234.00, payable from the FY2012 budget. This is a slight increase over last year's premium. Commissioner Rehtin made a motion to adopt R-52-11, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-53-11 was read by title and summary given. R-53-11 renews the contract with the Kentucky Association of Counties for Workers' Compensation Insurance Coverage effective

July 1, 2011 through June 30, 2012. The annual premium is \$244,332.00, slightly less than last year's cost. Commissioner Rehtin made a motion to adopt R-53-11, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Resolution R-55-11 was read by title and summary given. R-55-11 adopts and approves the execution of a Municipal Aid Co-op Program Contract between the Fiscal Court of said County acting for the Unincorporated Urban Place and the Commonwealth of Kentucky, Transportation Cabinet, Department of Rural and Municipal Aid for the fiscal year beginning July 1, 2011, as provided in the Kentucky Revised Statutes and accepting all of the roads referred to therein as being urban roads which are a part of the Unincorporated Urban Place. The County will receive \$31,376.00 from the State under this program for the unincorporated urban place of Claryville. Judge Pendery made a motion to adopt R-55-11, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed.

Resolution R-54-11 was read by title and summary given. R-54-11 approves funding for the Transit Authority of Northern Kentucky (TANK) for Fiscal Year 2012. The proposed amount of funding for Fiscal Year 2012 is \$4,358,600.00. Judge Pendery suggested that this resolution be tabled until a consensus is reached. Robert Horine explained that traditionally the County approves its allocation to TANK at this time of year. The allocation is included in the Fiscal Court's new budget which will have a second reading at the June 15, 2011 meeting. He further stated that TANK is eager to know the County's contribution so that it may proceed with its own plans and budget. Steve Franzen advised that if the Fiscal Court passed a resolution tonight funding TANK, it would be committed to include that amount in the budget. Andrew Aiello, General Manager of TANK, stated that the sooner that they know the County's allocation the better for them. He explained that they are required by law to follow a public hearing process if they reduce services. He further explained TANK's budget process, its wage structure, pension and insurance obligations to its employees, and current contracts. Mr. Aiello also talked about fare structure, ridership and requests for additional services. Judge Pendery made a motion to table R-54-11, seconded by Commissioner Painter. All voted "AYE" and the motion passed.

Resolution R-51-11 was read by title and summary given. R-51-11 grants Sheriff John Dunn Jr. his quietus for 2010 taxes. Commissioner Rehtin made a motion to adopt R-51-11, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

A motion was requested to approve the budget transfers as presented for June 1, 2011. Motion was made by Commissioner Rehtin, seconded by Judge Pendery. All voted "AYE" and the motion passed.

Mr. Seibert then requested a motion to approve the claims and election claims as presented for June 1, 2011. County Attorney Steve Franzen stated that he has reviewed the claims and all appear appropriate. Motion was made by Commissioner Painter, seconded by Commissioner Garrett. All voted "AYE" and the motion passed.

The Fiscal Court adjourned the regular meeting at 8:37 p.m. and convened in Executive Session pursuant to motion and vote taken earlier.

Motion was made by Commissioner Rehtin, seconded by Judge Pendery to adjourn the Executive Session. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Commissioner Painter. All voted "AYE" and the meeting adjourned at 9:25 p.m.

**Attachments:**

Ordinance O-08-11 Jobs Development Program  
Resolution R-56-11 MOA with Commonwealth of Kentucky regarding A J Jolly Park  
Resolution R-57-11 Contract with Cardinal Engineering  
Resolution R-52-11 Contract for Property and Liability Insurance  
Resolution R-53-11 Contract for Workers' Compensation Insurance  
Resolution R-55-11 Contract for Municipal Road Aid for Claryville  
Resolution R-51-11 Grant Sheriff's Quietus for 2010 Taxes  
Transfers of June 1, 2011  
Claims and Election Claims of June 1, 2011

Approved:

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STEVE PENDERY  
Judge/Executive

Attest:

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Paula K. Spicer  
Fiscal Court Clerk