

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

May 19, 2010

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, May 19, 2010, at 5:30 p.m. at the Fiscal Court Chambers, 1098 Monmouth Street, Newport, Kentucky.

Preceding the opening of the Fiscal Court meeting, a public hearing was held at 5:15 p.m. for the purpose of receiving public comments on the proposed use of County Road Aid and Local Government Economic Assistance Funds. Present at the hearing were:

Steve Pendery, Campbell County Judge Executive
David Otto, County Commissioner
Kenneth Rechtin, County Commissioner
Mark Hayden, Commissioner
James Daley, County Attorney
Robert Horine, County Administrator
Paula Spicer, Fiscal Court Clerk
Jim Seibert, Director of Fiscal Affairs
Colonel Keith Hill, Campbell County Police Department
Greg Buckler, Jailer
William Turner, Director of Office of Emergency Management

Jim Seibert, Director of Fiscal Affairs, opened the public hearing on the proposed use of County Road Aid and Local Government Economic Assistance Funds. This year's allotments are \$585,863 in County Road Aid funds, and \$40,000 in Local Government Economic Assistance Funds. He asked if there were any questions or comments. He explained that Road Aid funds are used to maintain local county roads, and the Local Government Economic Assistance Funds can also be used for road maintenance. JR Roth, citizen, asked if the County would look at using concrete when they plan to pave any roads. Mr. Seibert stated that that would be a question for the Road Supervisor, but it is something that they could look at. Stan Schultz, citizen, asked who decides which roads get paved; he knows of a couple of roads in need of repaving, especially a part of Wolff Road that is in bad shape. Mr. Seibert replied that the Road Department Supervisor determines which roads get repaved. He will pass along Mr. Schultz's comments to the Supervisor. There being no further questions, the public hearing was closed at 5:20 p.m.

In attendance at the regular meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVID OTTO
KENNETH RECHTIN
MARK HAYDEN

James Daley, County Attorney

Robert Horine, County Administrator
Paula Spicer, Fiscal Court Clerk
Jim Seibert, Director of Fiscal Affairs
Colonel Keith Hill, Campbell County Police Department
Greg Buckler, Jailer
William Turner, Director of Office of Emergency Management
David Plummer, Solid Waste Coordinator

The meeting was called to order at 5:30 p.m. by Judge Pendery.

Judge Pendery asked for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present. Cable Access was present to film the meeting.

Minutes from the Fiscal Court meeting held on May 5, 2010 and the Mayors meeting held on April 27, 2010 were presented by Judge Pendery. Motion was made by Commissioner Otto, seconded by Commissioner Rehtin to approve the minutes. All voted "AYE" and the motion passed.

David Plummer, Solid Waste Coordinator, updated the Fiscal Court on several clean-up events that were held this spring and some upcoming events. The Campbell County Clean-up was held March 26 through 28, most items dropped off were about the same amount collected as last year, but fewer tires were dropped off. The Shred Day was held on May 1 to help prevent identity theft and promote recycling. This event had about a 50% increase in participation from 2009. The Household Hazardous Waste Collection event was held at Toyota Headquarters on April 24 in collaboration with the Northern Kentucky Household Hazardous Waste Action Coalition and 10-11 different vendors. Mr. Plummer described the types of items that were dropped off, the number of participants from each county and showed photographs of the amount of items collected. The majority of items dropped off were unwanted paint. He stated that the next time an event like this is held, he will try to get a location closer for Campbell County residents. Mr. Plummer stated that a Drug Disposal program will be held this summer where citizens can dispose of unwanted prescription medicines. The special drop off boxes will be located at the Campbell County Police Department and another location yet to be determined. This program will operate with assistance from the Northern Kentucky Drug Strike Force. Mr. Plummer announced that the Trash For Cash program is once again accepting applications from 501(c)(3) non-profit organizations. This program was successful last year with 13 groups cleaning 130 miles of roadway in Campbell County. The money earned by participants for their organization comes from the County's Litter Abatement Grant funds from the State. Another summer event is the Ohio River Sweep to be held on June 19, 2010. In cooperation with the Extension Center, he will lead a team to clean-up the Ohio River bank at Pendery Park. Individuals may contact Mr. Plummer or the Extension Center to volunteer for this event. Erik Hermes, citizen, asked how the Household Hazardous Waste event was advertised; he knew nothing about it. Mr. Plummer advised that it was advertised on the radio, website, fliers, and newspapers. Mr. Hermes asked if the County makes any money from selling or processing the items collected. Mr. Plummer replied that they try to get sponsors for the various forms of waste that are collected. He pointed out that paint is one thing that you have to pay to dispose of. He stated that the reason that the event was held at Toyota, is because they offered a hefty private donation for the event and they have a large parking lot available for use. JR Roth, citizen, asked how much solid waste is generated by storm damage, such as trees and brush. Mr. Plummer stated that that kind of waste

would be hard to account for; he suggested that Mr. Roth contact the various solid waste collection companies.

Judge Pendery asked if there were any guests who wished to address the Fiscal Court.

JR Roth, citizen, asked if the budget is available online. He was told that it would be available online at the Fiscal Court website tomorrow.

Robert Horine presented Ordinance O-06-10 for a second reading by title and summary given. O-06-10 amends Campbell County Ordinance O-19-87 amended and last amended by ordinance O-04-09 relating to the Campbell County Detention Center Policy and Procedure Manual, Chapter Two, Personnel, to delete said chapter from the current Policy and Procedure Manual, and adopting a new separate Personnel Manual for Campbell County Detention Center Employees. The new manual has been available for review for the last few weeks, and Greg Buckler was present to answer any questions. Commissioner Rehtin made a motion to adopt O-06-10, seconded by Commissioner Hayden. All voted "AYE" and the motion passed.

Resolution R-65-10 was read by title and summary given. R-65-10 authorizes the Judge/Executive to execute a Memorandum of Understanding with the City of Newport, Kentucky in connection with a Justice Assistance Grant from the U.S. Department of Justice. This grant in the amount of \$21,863 was awarded jointly to the City of Newport and the Fiscal Court. Newport will receive \$18,363 and serve as grant administrator, and the Fiscal Court will receive \$3,500. The Police Department will use the money to purchase a digital in-car video recording system. Commissioner Hayden made a motion to adopt R-65-10, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Resolution R-66-10 was read by title and summary given. R-66-10 authorizes renewal of a Software License Agreement with Tracker Products LLC for the software used to track inventory in the Campbell County Police Department property room. This is the annual renewal of the license fee in the amount of \$899 for software used to maintain inventory in the Police property room. Commissioner Otto made a motion to adopt R-66-10, seconded by Commissioner Rehtin. Commissioner Rehtin asked if the County Attorney has reviewed the Agreement. Mr. Daley stated that he has not seen the agreement this year, but did review it last year and he believes that it is the same. Chief Hill explained that this is a web-based product, however they purchased the system and it is installed on their server which was less expensive. All voted "AYE" and the motion passed.

A motion was requested to adjust the job title and compensation of William Bertke from Sergeant I, 13G (\$26.1477/hour) to Patrolman IV, 12I (\$24.9740/hour) effective May 11, 2010. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. Commissioner Hayden asked if this action has been reviewed by the County Attorney. James Daley advised that he did discuss the situation with the Police Chief. All voted "AYE" and the motion passed.

A motion was requested to accept the letter of intent to retire from James Gutapfel effective May 31, 2010. Mr. Gutapfel has been the maintenance worker at Lakeside Terrace Apartments for the last 13 years and is retiring May 31, 2010. Motion was made by Judge Pendery, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Jim Seibert requested a motion to award bids for road salt for use by the Campbell County Road Department. The County participated in the reverse auction process for road salt, and Ken Schultz, Road Supervisor, recommends that the bids from Cargill (\$68.00 per ton) and North American (\$69.00 per ton) both be accepted. Mr. Seibert stated that this is a good price compared to a few years ago. Motion was made by Commissioner Otto, seconded by Commissioner Hayden. All voted "AYE" and the motion passed.

Ordinance O-05-10 was presented for a first reading. Mr. Seibert read O-05-10 by title and summary given. O-05-10 relates to the annual budget and appropriations of Campbell County, Kentucky for the fiscal year 2010-2011 (FY11). Judge Pendery advised that this is a first reading and will not be voted on tonight. He then went on to explain that the 2010-2011 budget continues to reflect the economic downturn. They expect very little growth in key revenue areas, and no growth in the County's largest source of revenue - payroll taxes. Expenditures will be kept flat as much as possible without reducing delivery of services. This will be possible due to the accumulated "rainy day funds" to help tide us over. The adoption of the State budget will certainly affect the County's budget which may have to be adjusted over the course of the year. He stated that the proposed budget freezes wages for most County employees; increases will be provided only to employees who are entitled to them pursuant to a labor agreement. No new positions are contemplated, and any positions that become vacant will remain vacant until it is determined if there is another way to fill the duties of that position. Judge Pendery listed some specific areas of concern addressed in the budget: increased pension costs, decreasing revenues that help offset jail costs estimated at about \$200,000, and increased insurance costs despite changes in coverage. Money has been budgeted to fund consultant work relating to consolidation or outsourcing opportunities, in an effort to further reduce costs and improve efficiency. He pointed out that capital expenditures will be deferred if possible, depending on circumstances. In answer to a question from the audience, Jim Seibert stated that the total budget is \$32,379,290 and last year's budget was \$39 million. Both budgets are available online. JR Roth asked if this year's budget is revenue neutral, that is, the same amount coming in and same about going out, or are there increases in taxes and fees. Mr. Seibert stated that the payroll tax revenues are down and they are budgeting a lower figure, while insurance premium taxes are a little higher. Mr. Roth quoted the Kentucky Department of Revenue as saying that personal income is down about 16 percent, and he wondered if the Fiscal Court was going to increase the tax burden on its citizens by raising taxes. Judge Pendery stated that most projections for revenues are down from previous years. Lloyd Rogers, citizen, asked if there was going to be a four percent increase in taxes. Judge Pendery replied that that remains to be seen. He again pointed out that this is just a first reading and will likely be brought back at the June 16, 2010 meeting.

Resolution R-64-10 was read by title and summary given. R-64-10 grants Sheriff John Dunn Jr. his quietus for 2009 taxes. This resolution confirms that the taxes have been collected and verified by the County's Treasurer. Commissioner Rehtin made a motion to adopt R-64-10, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

A motion was requested to adopt a standing order for pre-approval of certain expenditures for Fiscal Year 2011. This would include the usual costs for personnel and utilities. Motion was made by Judge Pendery, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

A motion was requested to authorize the purchase of a 2010 Jeep Liberty for the A. J. Jolly Golf Course using the State contract price of \$19,500.00. Motion was made by Judge Pendery, seconded by Commissioner Rehtin. Erik Hermes, citizen, asked what was the purpose of purchasing this vehicle for the golf course. Jim Seibert explained that the golf pro must bring paperwork to the Administration Building, pick-up supplies for concessions, and make general trips such as for banking; it will be used only for golf course business. He stated that this purchase has been deferred for about three years; it will replace a 1997 Jeep with 123,000 miles. Mr. Seibert stated that they did look at used vehicles. Robert Horine explained that given the fact that the current vehicle lasted 13 years, it was determined that they would get a longer lifespan from a new vehicle than a used vehicle. He stated that they also looked at vehicles already owned by the County that could be used, but there was nothing suitable for the needs of the golf course. Mr. Horine pointed out that since the County took over operation of the golf course concession, they are actually making a profit, and the vehicle will be used for the transport of supplies. Mr. Seibert stated that the 1997 Jeep will be sold at the next surplus property sale. In response to a question from the audience, Mr. Seibert stated that they will see that the new vehicle has the County seal displayed on it. All voted "AYE" and the motion passed.

Mr. Seibert then requested a motion to approve the claims and supplemental claims as presented for May 19, 2010. County Attorney Jim Daley stated that he has reviewed the claims and all appear appropriate. Motion was made by Commissioner Otto, seconded by Commissioner Hayden. All voted "AYE" and the motion passed.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Commissioner Otto. All voted "AYE" and the meeting adjourned at 6:15 p.m.

Attachments:

- Ordinance O-06-10 Amend Campbell County Detention Center Manual
- Resolution R-65-10 Memorandum of Understanding with City of Newport
- Resolution R-66-10 Renewal of Software License Agreement for Police Department
- Ordinance O-05-10 Fiscal Year 2011 General Fund Budget
- Resolution R-64-10 Grant Sheriff's Quietus for 2009 Taxes
- Claims and Supplemental Claims of May 19, 2010.

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

Paula K. Spicer
Fiscal Court Clerk