

**CAMPBELL COUNTY FISCAL COURT  
MINUTES**

**November 5, 2008**

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, November 5, 2008, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

Preceding the opening of the Fiscal Court meeting, a public hearing was held at 6:55 p.m. for the purpose of receiving public comments regarding the application for Entertainment Permit by Carolyn Faulkner, d/b/a Wishing Well Tavern. Present at the hearing were:

Steve Pendery, Campbell County Judge Executive  
David Otto, County Commissioner  
Kenneth Rehtin, County Commissioner  
Mark Hayden, County County Commissioner  
Justin Verst, County Attorney  
Robert Horine, County Administrator  
Melissa Williams, Administration Director  
Paula Spicer, Fiscal Court Clerk

Judge Pendery opened the public hearing. Justin Verst explained that there are certain statutory requirements that an applicant must comply with to obtain an entertainment permit: three advertisements and a public hearing. He noted that an investigation was performed with the assistance of the Campbell County Police Department, who indicated that everything was satisfactory, and Ms. Faulkner had met the necessary requirements. Mr. Verst asked if there were any questions or comments from the public. There being none, the public hearing was closed at 7:00 p.m.

In attendance at the regular meeting were:

**COUNTY JUDGE/EXECUTIVE:  
STEVE PENDERY**

**COUNTY COMMISSIONERS:  
DAVID OTTO  
KENNETH REHTIN  
MARK HAYDEN**

Robert Horine	County Administrator
Melissa Williams	Director of Administration
Jim Seibert	Director of Fiscal Affairs
Justin Verst	County Attorney
Col. Keith Hill	Chief, Campbell County Police Department
John Austin	Government Relations Manager

Paula K. Spicer  
Peter Klear  
Ken Knipper

Fiscal Court Clerk  
Director of Planning and Zoning  
Director, Office of Emergency Management

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery asked for a moment of silence, followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court Meeting held on October 15, 2008, were presented by Judge Pendery. Motion was made by Commissioner Otto, seconded by Commissioner Hayden, to approve the minutes. All voted "AYE" and the motion passed unanimously.

Don Girton, Northern Kentucky Forestry Council, was introduced by Judge Pendery. Mr. Girton distributed a pamphlet and fact sheet prepared by the Northern Kentucky Urban & Community Forestry Council, a not-for-profit, all volunteer group dedicated to protecting green space, open space and trees throughout Northern Kentucky. Campbell County was the third county after Boone and Kenton Counties, to complete its forest canopy cover study. The studies were funded through the U.S. Forest Service, in-kind contributions from partners in the Urban Forestry Council, and through private foundations. Mr. Girton explained that the purpose of the canopy study was to inventory and locate the forests in the county, and evaluate the quality of the forests by designating them as large, medium or small crown forests. The Northern Kentucky Urban & Community Forestry Council provides many educational programs, reforest programs, and grant programs. The Council's new initiatives include reforestation along Kentucky's highways, Green infrastructure plan with the Sanitation District addressing storm water through reforestation and other green practices, and work with Vision 2015 on greenway designs. Commissioner Rehtin asked how Campbell's large crown forests compare to other counties. Mr. Girton replied that Campbell County's percentage is a little less than Kenton and Boone. Judge Pendery thanked Mr. Girton for his presentation.

There being no old business, the Fiscal Court moved on to new business.

Melissa Williams presented a proclamation declaring November 8, 2008 as Bonnie J. Geisler, Community and Regional Planning Day in Campbell County. Mrs. Geisler is retiring at the end of this year after 22 years of service to the Planning and Zoning Department. Commissioner Hayden made a motion to adopt the proclamation, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed unanimously. Judge Pendery stated that Ms. Geisler served the County efficiently and unselfishly, and she will be missed.

Ms. Williams then presented for a first reading, Ordinance O-10-08 which was read by title and summary given. This Ordinance amends O-09-07 by updating the official list of county roads that are controlled and maintained by the Fiscal Court by adding Kramer and Charlotte Drives. No action is required tonight since this is only the first reading.

Resolution R-113-08 was read by title and summary given. This resolution authorizes the County Judge/Executive to execute a contract with St. Joseph Church, Camp Springs, to provide snow and ice maintenance for the 2008-2009 winter season. This is a renewal of an existing contract which will increase the contract to \$100 per maintenance trip to compensate for increased costs of salt and fuel. The Church will allow the Fiscal Court use of its meeting room if needed. Commissioner Hayden, made a motion to adopt R-113-08, seconded by Commissioner Otto. All voted "AYE" and the motion passed unanimously.

Resolution R-114-08 was read by title and summary given. This resolution authorizes the Judge/Executive to execute an easement to Duke Energy for installation of an underground utility line at the new County Administration Building. Commissioner Rehtin made a motion to adopt R-114-08, seconded by Commissioner Hayden. All voted "AYE" and the motion passed unanimously.

Resolution R-112-08 was read by title and summary given. This resolution amends the County Administrative Code, Chapter 3, Section 340.01 declaring holidays for employees occupying full time positions and to adopt the 2009 holiday schedule for Campbell County Fiscal Court employees. Judge Pendery made a motion to adopt R-112-08, seconded by Commissioner Rehtin. All voted "AYE" and the motion passed unanimously.

Ms. Williams requested a motion to accept the resignation of Michael Benjamin Adams, Administrative Intern, effective October 24, 2008. Judge Pendery thanked Mr. Adams for his service to the County. Judge Pendery made the motion, seconded by Commissioner Hayden. All voted "AYE" and the motion passed.

A motion was requested to authorize staff to advertise, interview and hire for the position of Administrative Intern in the Administration Department due to the foregoing resignation. Judge Pendery made the motion, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Ms. Williams requested a motion to adjust the compensation of Norman Wayne Short from \$18.0474/hour to \$18.4985/hour in compliance with the Working Agreement with the Road and Recreation Department. Mr. Short has completed six months in his current position and is eligible for an increase. Judge Pendery made the motion, seconded by Commissioner Hayden. All voted "AYE" and the motion passed.

In another personnel matter, Ms. Williams requested a motion to promote Patrolman Andrew Noyes from Patrolman Grade I to Patrolman Grade II, with a change in pay grade from 9B (\$17.5514/hour) to 10A (\$17.9795/hour) effective November 14, 2008. He has completed his one year probationary period. Judge Pendery made the motion, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Robert Horine, County Administrator, had no report for the Fiscal Court at this time.

Justin Verst, County Attorney, likewise had no report for the Fiscal Court.

Commissioner Otto congratulated all newly elected officials, and hoped that they have the wisdom to do the people's business.

Commissioner Hayden congratulated Jack Snodgrass, County Clerk, and his staff on a well-run election. Everything seemed to run smoothly; he heard no complaints.

Judge Pendery announced that the Campbell County Housing Department was recently recognized by HUD as a "High Performer" among Section 8 Programs. The Housing Department earned 135 points out of 135 points in the recent Section 8 Management Assessment Process. He congratulated Sarah Collins, Housing Department Director, and her staff on their achievement.

Judge Pendery further announced that the Code Administrators Association of Kentucky named Campbell County Building Inspector Dave Kean as its 2008 Code Administrator of the Year at their annual business meeting on October 26<sup>th</sup>. Mr. Kean is a volunteer member of Kentucky's Building Code Change Update Committee, an elected member of the Northern Kentucky Building Inspector's Association, and a Governor-appointed member of Kentucky's Single-Family Residential Advisory Committee. Judge Pendery congratulated Mr. Kean on his well-deserved award.

Jim Seibert, Fiscal Director, presented Ordinance O-11-08 which was read by title and summary given. This is a first reading of an ordinance amending O-05-08 relating to the annual budget and tax rate for 2008; no action is required at this time. The tax rate was originally set on September 3, 2008. It is now being amended to establish the tax rate of a 4% increase as provided by Kentucky Revised Statute.

Next, Mr. Seibert requested a motion to authorize staff to advertise for bids for a storage building for the Recreation Department. This was previously bid out, but only one bid was received, and it was rejected. Hopefully, this time more bids will be submitted. Commissioner Rehtin made the motion, seconded by Commissioner Otto. All voted "AYE" and the motion passed.

Mr. Seibert requested a motion to approve the claims and supplemental claims as presented for November 5, 2008. County Attorney Justin Verst stated that he reviewed both the claims and supplemental claims and all appear appropriate. Motion was made by Commissioner Otto, seconded by Commissioner Hayden. All voted "AYE" and the motion passed.

Mr. Tim Nolan addressed the Fiscal Court regarding the tax ordinance. He stated that it appears that if the new ordinance passes, the higher tax rate would be rescinded, and asked if this is in response to the petition that was gathered. He told people when they signed the petition, that it was only to get the issue on the ballot, so that the Fiscal Court could make its case to the people as to why more money is needed. He believes that people would feel betrayed and bewildered if the higher tax rate is not on the ballot. If the Court takes less money they should explain why they made the decision or why they tried to get the other amount to begin with; maybe this will be discussed at the next meeting.

There being no further business to come before the Fiscal Court, Commissioner Rehtin made a motion to adjourn, seconded by Commissioner Otto. All voted "AYE" and the meeting was adjourned at 7:40 p.m.

Attachments:

- O-10-08 Updates official list of county roads for maintenance
  - R-113-08 Authorizes contract with St. Joseph Church, Camp Springs for snow and ice maintenance for 2008-2009
  - R-114-08 Authorized easement to Duke Energy for underground utility line
  - R-112-08 Amends the County Administrative Code setting the 2009 holiday schedule
  - O-11-08 Amends O-5-08 to establish the tax rate for 2008
- Claims and Supplemental Claims of November 5, 2008.

Approved:

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STEVE PENDERY  
Campbell County Judge/Executive

Attest:

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PAULA K. SPICER  
Fiscal Court Clerk