

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

July 2, 2008

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, July 2, 2008, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
KENNETH RECHTIN
MARK HAYDEN

Robert Horine	County Administrator
Melissa Williams	Director of Administration
Jim Seibert	Director of Fiscal Affairs
Justin Verst	County Attorney
Col. Keith Hill	Chief, Campbell County Police Department
David Plummer	Administrative Analyst
Ken Knipper	Director of OEM
Susan Prather	Fiscal Court Clerk

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery called for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court Meeting and Public Hearing held June 18, 2008 were presented by Judge Pendery. Motion was made by Commissioner Rechtin, seconded by Judge Pendery, to approve the minutes of the meeting and public hearing held June 18, 2008 as presented by Clerk. All voted "AYE" and the motion passed unanimously.

Judge Pendery recognized citizens or public officials wishing to address the Court. There being no one wishing to address the Court, Judge Pendery invited the presentation of *nkyHELPS.org*.

Mr. Dennis Hetzel, General Manager of The Kentucky Enquirer, together with Mr. Rick Huenefeld of *Children Inc.*, provided an overview of the new web site *nkyHELPS.org*. Mr. Hetzel noted his appreciation of the opportunity to come before the Fiscal Court. He explained that *nkyHELPS.org* is produced in partnership with The Kentucky Enquirer, Northern Kentucky

University Scripps Center, LEGACY, United Way of Greater Cincinnati, Northern Kentucky Chamber of Commerce, and Children Inc., and is a part of the Vision 2015 Initiative. Mr. Huenefeld noted that those involved in the effort are attempting to take the strength and generosity of the community to the next level of civic engagement. He further stated that creation of the web site was based upon the simple belief that every person has a skill that would benefit the rest of the community. He wanted to publicly express his gratitude to Mr. Hetzel and The Kentucky Enquirer for making the web site possible. Utilizing a PowerPoint presentation, information was then provided as to the web site's mission, roles of the key stakeholders, the site's content and current endeavors. Mr. Hetzel stated that currently 350 volunteers are registered with a goal of reaching 4000 volunteers by the end of 2009. He called out to the entire community to participate to include students, businesses and the retired community. Judge Pendery thanked Mr. Hetzel and Mr. Huenefeld for attending tonight's meeting to share information pertaining to *nkyHELPS.org*.

Upon conclusion of the presentation, Judge Pendery called for the presentation of Old Business. Melissa Williams stated there was no Old Business before the Court.

Next, Judge Pendery called for the presentation of New Business. Ms. Williams presented Resolution R-74-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court to enter into a contract with the City of Bellevue that supplies them with IT-related services. Approval of the resolution carries the recommendation of Mr. Brett Ruschman, IT Director. Ms. Williams noted that the City has requested a contract for ten (10) hours per month at a cost of \$500 per month for a twelve month period. Motion was made by Commissioner Rehtin and seconded by Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to acknowledge a Proclamation declaring June 27 as Elgin Emmons Day upon the occasion of his retirement and years of service to Campbell County as Principal of Highlands High School, Fort Thomas. Motion was made by Judge Pendery and seconded by Commissioner Hayden. Judge Pendery stated that he presented the Proclamation, on behalf of the Fiscal Court, to Mr. Emmons on Monday, June 30. He added that Mr. Emmons is a beloved figure at Highlands High School and will be greatly missed. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Items of Personnel were then presented for the Court's consideration. Ms. Williams requested a motion to accept the resignation of Susan Prather, Fiscal Court Clerk/Executive Secretary, effective July 18, 2008. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. Judge Pendery thanked Ms. Prather for her dedication over the past two years and wished her well in her opportunity with Campbell County Schools. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to authorize staff to advertise, interview and hire to fill the position of Fiscal Court Clerk/Executive Secretary was then requested by Ms. Williams. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams requested a motion to accept the resignation of Amanda Goldsmith, Occupational License Compliance Officer, effective July 3, 2008. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to authorize Staff to advertise, interview and hire for the position of Occupational License Compliance Officer was requested by Ms. Williams. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams requested a motion to appoint Michael Benjamin Adams to the position of Administrative Intern in the Administration Department compensation set at \$10.93/hr. effective July 14, 2008. Said position will be for 20-25 hrs per week. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to accept the resignation of William Hoffstetter as the Campbell County Police Merit Board Secretary/Examiner effective September 1, 2008. Judge Pendery and County Commissioners expressed their appreciation to Mr. Hoffstetter for his years of dedicated service to the Police Merit Board. Ms. Williams stated that Mr. Hoffstetter will be attending the annual dinner to be held in August at which he will receive an honor for his years of service. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to appoint Keith Daniels as the Campbell County Police Merit Board Secretary/Examiner effective September 2, 2008 with compensation set at \$3,075.76 annually was then requested by Ms. Williams. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams explained she had a late addition to the agenda in the form of an Executive Order adjusting the salary of Mr. Dennis Newberry. She explained that Mr. Newberry was hired as a general employee and assigned a grade level of 10F; however, the position to which Mr. Newberry was hired, Golf Specialist I, is a position covered in the ASFCME contract and has a negotiated compensation scale which is different from general employees. Mr. Newberry's compensation rate should have been set at \$17.0017/hr instead of \$15.25/hr. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to reappoint Michael Almoslechner to the Sanitation District No. 1 Board for a four year term effective July 15, 2008 through July 14, 2012 was requested by Ms. Williams. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to reappoint Wayne Carlisle to the Northern Kentucky Convention Center Corporation Board for a four year term, effective July 15, 2008 through July 14, 2012 was requested by Ms. Williams. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams requested a motion to reappoint Eric Rose to the Northern Kentucky Convention and Visitor's Commission for a three year term. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to reappoint Nick Ellison to the Northern Kentucky Convention and Visitor's Board for a three year term. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to reappoint Donald Kuntz to Fire Protection District #6 for a three year term, effective July 1, 2008 through June 30, 2011 was requested by Ms. Williams. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to reappoint James Korpik to the Alexandria Fire Protection Board for a three year term, effective July 1, 2008 through June 30, 2011. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to reappoint Cindy Minter to the Campbell County & City Municipal Planning & Zoning Board, effective July 1, 2008 through June 30, 2012 was then requested by Ms. Williams. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Upon the conclusion of New Business, Judge Pendery requested reports from Staff. Robert Horine, County Administrator, presented Resolution R-77-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court requesting the Kentucky Transportation Cabinet to conduct a Traffic Study on US 27 at First Baptist Church in Cold Spring to determine the need for a traffic signal at that location. He explained that the resolution is in response to a request from Oxford Development LLC which is planning a commercial development on the east side of US 27 opposite First Baptist Church. The Church has requested that a traffic signal be installed at this location. A similar resolution has been passed by the City of Cold Spring and the Developer has made the request to the Fiscal Court to demonstrate that all affected parties have been consulted. Motion was made by Commissioner Rehtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

In light of the upcoming Fourth of July holiday, Mr. Justin Verst, County Attorney, issued a reminder to be careful in the handling of fireworks. He noted that the *Campbell County Recorder* recently published an article outlining legal and illegal fireworks for the State of Kentucky. He then stated that Campbell County continues to experience serious infractions in regards to underage drinking. He indicated that his office will prosecute and demand jail time for any adult supplying alcohol to minors. Mr. Verst strongly encouraged neighbors and citizens to report parties at which underage drinking is taking place.

Neither Commissioner Rehtin nor Commissioner Hayden had reports to submit.

Judge Pendery announced that the Northern Kentucky County Judge/Executives will present the "State of Northern Kentucky Address" at the Chamber's *Eggs' 'N Issues* to be held Tuesday, July 15 at Receptions Hall in Erlanger and a Campbell County Mayors' meeting will take place on Tuesday, July 22 at 7:30 A.M. at the Campbell County Extension Office. Judge Pendery then noted that the

The Fiscal Director's Report was then provided by Mr. Jim Seibert, Director of Fiscal Affairs. He presented Resolution R-76-08 to the Court for consideration. The Resolution was read by title and summary given: a resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute a contract with the Ohio-Kentucky-Indiana Regional Council of Governments to provide services to the Campbell County Fiscal Court for Fiscal Year 2009. Mr. Seibert pointed out that the contract amount is for \$28,663, less than the previous year. Motion was made by Commissioner Rehtin and seconded by Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert then requested a motion to approve the purchase of a Jacobsen Rough Mower/Tractor for A.J. Jolly Golf Course for \$42,286.50 off of the State contract pricing. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. Commissioner Hayden reminded the Court of the discussion held at the previous meeting regarding his concerns over the direction of the golf course. He expressed concern regarding the high cost of the equipment requested and advised continued monitoring of golf course finances. Commissioner Rehtin pointed out that a request was made of Staff to review and report on the financial status of the golf course. Mr. Seibert added that the mower requested is versatile in nature and can be used elsewhere within the park system. He noted that the cost of repair to the existing tractor is prohibitive. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-75-08 was then presented by Mr. Seibert for the Court's consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the pre-approval of Senior Picnic related bills not to exceed \$5,000. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert then requested a motion to approve the transfers as presented. Motion was made by Commissioner Rehtin and seconded by Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert then requested a motion to approve the claims as presented. Mr. Verst stated he reviewed the Claims and all appear to be in order. Motion was made by Commissioner Hayden and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

There being no further business to come before the Fiscal Court, it was moved by Commissioner Hayden, seconded by Commissioner Rehtin, that the meeting be adjourned. All voted "AYE" and the meeting adjourned at 7:40 p.m.

Attachments:

Resolution R-74-08	Contract with City of Bellevue for IT Services
Resolution R-75-08	Pre-Approval of Senior Picnic Expenses
Resolution R-76-08	Contract with Ohio-Kentucky-Indiana Regional Council of Governments
Resolution R-77-08	Request to Kentucky Transportation Cabinet for Traffic Study
Transfers	July 2, 2008
Claims	July 2, 2008

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

SUSAN A. PRATHER
Fiscal Court Clerk