

**CAMPBELL COUNTY FISCAL COURT
DEPARTMENT OF HOUSING
MINUTES**

March 19, 2008

A Public Hearing was held by the Campbell County Department of Housing on Wednesday, March 19, 2008 at 5:15 p.m. at the Campbell County Fiscal Court Conference Room, 24 West Fourth Street, Newport, Kentucky, with Sarah Collins acting as Hearing Officer.

In attendance at the meeting were:

Melissa Williams	Director of Administration
Sarah Collins	Hearing Officer/Director, Department of Housing
Jim Seibert	Director of Fiscal Affairs
Col. Keith Hill	Chief, Campbell County Police Department
Justin Verst	County Attorney
Susan Prather	Fiscal Court Clerk

Melissa Williams, Director of Administration, opened the public hearing at 5:15 p.m. She introduced Sarah Collins, Housing Director, who acted as Hearing Officer. Ms. Collins explained that the purpose of the hearing was to obtain public input on the Campbell County Department of Housing's Annual Plan. She stated that the Plan consists of HUD-50075-SA, a seventeen page document in which information regarding Campbell County Department of Housing must be submitted for review. Information requested includes goals of the PHA, the PHA mission statement, PHA outreach strategies, utilization, financial resources, and the Agency's Administrative Plan. Additional documentation that has been included for review by Housing and Urban Development includes documentation of the PHA payment standards, memorandums of understanding with other agencies, certifications, public notices, audit records, the Agency's FSS plan, and SEMAP (Section 8 Management Assessment Program) information. Ms. Collins stated that per HUD regulations, the public was notified of the plan's completion with copies being made available for viewing at the Department of Housing and Fiscal Court for at least forty-five days prior to the hearing as it was released for viewing January 25, 2008. Following the public hearing, the Annual Plan will be on the agenda for approval by the Fiscal Court then submitted to HUD within 75 days prior to fiscal year ending June 30, 2008. She then invited questions or comments from the public. There being none, the hearing was adjourned at 5:20 p.m.

APPROVED:

SARAH COLLINS
Hearing Officer/
Director, Department of Housing

ATTEST:

SUSAN A. PRATHER
Fiscal Court Clerk