

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

March 19, 2008

A meeting of the Campbell County Fiscal Court was held on Wednesday, March 19, 2008, 5:30 p.m. at the Campbell County Fiscal Court, 24 West Fourth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVID OTTO
KENNETH RECHTIN
MARK HAYDEN

Robert Horine	County Administrator
Justin Verst	County Attorney
Melissa Williams	Director of Administration
Jim Seibert	Director of Fiscal Affairs
Col. Keith Hill	Chief, Campbell County Police Department
Sarah Collins	Housing Director
Ken Knipper	OEM Director
Susan Prather	Fiscal Court Clerk
David Plummer	Administrative Analyst

The meeting was called to order by Judge Pendery at 5:30 p.m.

Judge Pendery called for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes of the Fiscal Court Meeting held March 5, 2008 were presented by Judge Pendery. Motion was made by Commissioner Hayden and seconded by Commissioner Otto to approve the minutes of March 5 as presented by Clerk. All voted "AYE" and the motion passed unanimously.

Judge Pendery recognized citizens or public officials wishing to address the Court. There being no one wishing to address the Court, Judge Pendery called for the presentation of Old Business. Ms. Melissa Williams stated there was no Old Business before the Court.

Judge Pendery then called for the presentation of New Business. Ms. Williams requested a motion to proclaim March 2008 as "Colorectal Cancer Awareness Month" in Campbell County, Kentucky urging citizens to learn more about colorectal cancer, its symptoms, and available

methods that may reduce the risk of developing this cancer. With early diagnosis, there is a 90% survival rate. Today, 9% of cancer deaths in the US are from this type of cancer. She noted that the proclamation was requested by Mr. Shawn Cox of the American Cancer Society. Mr. Cox, along with Sharon Daugherty, a volunteer with the American Cancer Society, was present to accept the Proclamation. Motion was made by Commissioner Otto and seconded by Judge Pendery. All voted "AYE" and the motion passed unanimously. The Proclamation was then presented to Ms. Daugherty by Judge Pendery.

Ms. Williams then presented Resolution R-28-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court adopting the Annual Plan for the Department of Housing. She noted that a public hearing was held prior to tonight's meeting and that the Plan has been made available for review by the public since January 25. Sarah Collins, Housing Director, was available for comments or questions. Motion was made by Commissioner Rehtin and seconded by Commissioner Otto. All voted "AYE" and the motion passed unanimously.

Resolution R-29-08 was then presented by Ms. Williams. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court acknowledging the acceptance of the 2008 Housing Choice Voucher Family Self-Sufficiency Program Grant in the amount of \$46,909.00 from the Department of Housing and Urban Development. She noted that the grant funds would be utilized for salary and benefits of the FSS Coordinator from January 1, 2008 through December 31, 2008. Sarah Collins, Housing Director, was available for questions. Motion was made by Commissioner Otto and seconded by Commissioner Rehtin. Robert Horine, County Administrator, commented that the grant process is competitive with the Department of Housing having been successful once again in securing the funds. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams presented Resolution R-31-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute a Memorandum of Understanding with the City of Southgate for the provision of Floodplain Administration Services. She noted that the MOU carries the recommendation of Peter Klear, Director of Planning and Zoning. Motion was made by Commissioner Hayden and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Items of Personnel were then brought before the Court. Ms. Williams requested a motion to authorize that 2008 Annual Park Passes for A J Jolly Park be provided to Campbell County Fiscal Court and Detention Center employees. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams presented Resolution R-30-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court creating a second position of part-time School Resource Officer and amending the Campbell County Fiscal Court Administrative Code Authorized Position List and Organizational Chart to include said position. She explained that the new position would be in partnership with

Campbell County Cooperative for Education Services in Cold Spring. It was explained that the Cooperative determined they were in need of police presence on a regular basis due to several incidents occurring this past Fall. The Cooperative first approached Cold Spring Police Department to provide the service; however, they declined for a number of reasons most notably that the facility serves a much larger population than the City of Cold Spring. Campbell County Police Department was then approached by School Superintendent Anthony Strong with the request to provide the service. It was then determined that the Campbell County Police Department could provide the requested service with the Cold Spring Police Department providing first response should the SRO need support. Chief Hill was available for comments or questions. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further questions, all voted “AYE” and the motions passed unanimously. Judge Pendery noted his appreciated of the efforts made by Chief Hill in meeting the needs of the Cooperative for Education Services.

Next, Ms. Williams requested a motion to authorize Staff to advertise, interview and hire for the position of part-time School Resource Officer. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted “AYE” and the motion passed unanimously.

A motion to appoint Dennis Newberry to the position of Gold Maintenance Specialist with compensation set at \$15.25/hr was then requested by Ms. Williams. Said appointment would be effective March 19, 2008. She noted that Mr. Newberry would be replacing Mr. Belew who recently retired. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Ms. Williams then requested a motion to upgrade Patrolman Jeremy Newberry from Grade 2 10D to Grade 3 11C per FOP contract. Said increase would be effective March 21, 2008. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Next, Ms. Williams requested a motion to extend the deadline for taking 2007 vacation from April 1, 2008 to July 1, 2008 for the following employees:

Peter Klear	14 hrs.	Ryan Hutchinson	42 hrs.
Robert Horine	25 hrs.	Dennis Reller	64 hrs.
Melissa Williams	73.5 hrs.	Diane Bertke	11 hrs.
Richard Lucas	14 hrs.	Chris Sapp	68 hrs.
Debi Bauer	32 hrs.	Ken Knipper	21 hrs.
Ron Schneider	7 hrs.	Brett Ruschman	66.5 hr
Marsha Dufeck	42.5 hrs.	Todd Straman	50 hrs.
Kimberly Williams	17.5 hrs.	Zachary Rehtin	10 hrs.
Eric Schmidt	72 hrs.	Nick Heiert	62 hrs.
Sarah Collins	14 hrs.	Dave Schneider	35 hrs.
Pamela Doyle	46.5 hrs.	Joe Clevenger	38.5 hr
Susan Prather	35. hrs.		

Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted “AYE” and the motion passed unanimously.

A motion to appoint the following Seasonal employees for the Recreation Department was then requested by Ms. Williams:

Mark Griffin	Park Maintenance	\$9.71/hr
Tom Spicer	Camping/Concession	\$9.26/hr

The appointment would be effective March 20, 2008 through the 2008 Park Season and carries the recommendation of Dennis Reller, Recreation Manager. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Upon the conclusion of New Business, Judge Pendery invited reports from Staff. Mr. Robert Horine, County Administrator, presented Resolution R-32-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to enter into an Agreement with Thelen Associates, Inc. to provide construction review services for the new Administration Building at 1098 Monmouth Street. He explained that the required services would be provided on an as needed unit price basis with the total cost for services being estimated at \$30,000.00. Motion was made by Commissioner Rehtin and seconded by Judge Pendery. Commissioner Rehtin questioned the manner in which the services of Thelen Associates, Inc. were secured. Mr. Horine explained that Thelen Associates, Inc. provided construction review services for both the kitchen/laundry and the 256 bed additions to the jail with their performance being exemplary. They also have prior experience of the site in question as they provided the original geotechnical review and have worked with the architect and construction manager through the preparation of the construction plans. Commissioner Rehtin questioned how the current rates compares with the rate provided for the jail site. Mr. Horine stated that the rate is similar with only a \$1.50 difference. He added that Staff considered contracting the work on a lump sum basis but determined the County would be better served with a per unit basis. There being no further discussion, all voted “AYE” and the motion passed unanimously.

The report of the County Attorney was next on the agenda. Justin Verst provided the Court with a copy of the Motion of Dismissal for Case No. 08-CI-045, Edna Roe vs. Campbell County, KY, signed by Judge Julie Reinhardt Ward. He then provided a brief background on the case.

Neither Commissioner Otto, Commissioner Rehtin, nor Commissioner Hayden had reports to submit.

Judge Pendery reported that the Spring Clean-Up for Campbell County has been set for March 28, 29 and 30. He noted that information pertaining to the Clean-Up appeared in the most recent issue of *What's Happening in Campbell County*.

A report from the Fiscal Director was then invited by Judge Pendery. Mr. Jim Seibert, Director of Fiscal Affairs, presented Budget Appropriation Transfers to the Court for approval. Motion was made by Commissioner Rehtin and seconded by Commissioner Otto. There being no further discussion, all voted “AYE” and the motion passed unanimously.

Mr. Seibert next requested a motion to approve the Claims and Supplemental Claims as presented. Mr. Verst stated he reviewed the Claims as required by law and all appear to be in order. Motion was made by Commissioner Otto and seconded by Commissioner Hayden that the claims be approved. Commissioner Otto questioned whether the claim for copies, as listed on page 12, could have been eliminated by utilizing the new copier recently installed at Planning and Zoning. Mr. Horine explained that the number of copies needed would have overworked the new copier. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Commissioner Rehtin questioned whether the jail construction budget has been closed. Mr. Seibert noted that expenditures slightly exceeded the budget; however, he will check its status and report back to the Court with his findings. Mr. Horine added that the budget was exceeded by the purchase of some furnishings.

There being no further business before the Court, motion was made by Commissioner Rehtin and seconded by Commissioner Otto to adjourn. All voted "AYE" and the meeting adjourned at 5:55 p.m.

Attachments:

Minutes of the Department of Housing Annual Plan Public Hearing Held March 19, 2008
Proclamation Colorectal Cancer Awareness Month
Resolution R-28-08 2009 Annual Agency Plan for Campbell County Housing Department
Resolution R-29-08 2008 Housing Choice Voucher Family Self Sufficiency Program Grant
Resolution R-30-08 School Resource Officer
Resolution R-31-08 MOU with the City of Southgate for Floodplain Administrative Services
Resolution R-32-08 Agreement with Thelen Associates, Inc. for Construction Review Services
Transfers March 19, 2008
Claims March 19, 2008
Supplemental Claims March 19, 2008

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

SUSAN A. PRATHER
Fiscal Court Clerk