

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

February 20, 2008

A meeting of the Campbell County Fiscal Court was held on Wednesday, February 20, 2008, 5:30 p.m. at the Campbell County Fiscal Court, 24 West Fourth Street, Newport, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVE OTTO
MARK HAYDEN

Robert Horine	County Administrator
Jim Seibert	Director of Fiscal Affairs
Bill Schoettelkotte	Assistant County Attorney
Chief Keith Hill	Chief, Campbell County Police Department
Ken Knipper	OEM Director
Melissa Williams	Director of Administration
Pat Dressman	Director of Human Services
Susan Prather	Fiscal Court Clerk
David Plummer	Administrative Analyst

The meeting was called to order by Judge Pendery at 5:30 p.m.

Judge Pendery called for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes of the Fiscal Court Meeting held February 6 and February 11, along with the Mayors' meeting held January 22, 2008, were presented by Judge Pendery. Motion was made by Commissioner Otto and seconded by Commissioner Hayden to approve the minutes of January 9 as presented by Clerk. All voted "AYE" and the motion passed unanimously.

Judge Pendery recognized citizens or public officials wishing to address the Court. There being no one wishing to address the Court, Judge Pendery called for the presentation of Old Business. Ms. Melissa Williams stated there was no Old Business before the Court.

Judge Pendery then called for the presentation of New Business. Ms. Williams presented Resolution R-16-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court acknowledging the execution of a Service Contract with Creative Software Solutions to provide the Campbell County

Wellness Center with a specialized form. She explained that the form will greatly improve the Wellness Center's level of efficiency for tracking participant fitness levels over time. The integrity of the Service Contract was verified by the County Attorney and carries the recommendation of Mr. Brett Ruschman, Director of IT. Motion was made by Commissioner Otto and seconded by Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-17-08 was then presented by Ms. Williams. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute a Customer Agreement with OCE North American, Inc. to provide additional software for use on the large format scanner and printer in the Planning and Zoning Department. She explained that the additional software will help better implement scans into applications such as GIS. Cost of the additional software is \$2,812.00. Motion was made by Commissioner Hayden and seconded by Judge Pendery. Commissioner Otto noted that additional software needs may be identified as the equipment is utilized. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams presented Resolution R-18-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court requesting a transfer of funds for Redwood Programming using the MH/MR Payroll Tax FY'08. She stated that a request was made by Ms. Barbara Howard, Executive Director of Redwood, to transfer \$7,818.00 from the Work and Adult Habilitation Program to the Children's Habilitation Program from the current allocated funding. Approval of the request carries the recommendation of Ms. Pat Dressman, Director of Human Services. Motion was made by Commissioner Otto and seconded by Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then presented Resolution R-19-08 to the Court regarding the FY09 Rural Secondary Road Program. She noted that late this afternoon, she received an email from the Northern Kentucky Water District notifying her of their plans to upgrade water lines on Stonehouse Road. She requested Resolution R-19-08 be tabled to allow Staff additional time for review of the proposed projects.

Items of Personnel were then brought before the Court. Ms. Williams presented Resolution R-20-08 to the Court for their consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court reclassifying fourteen (14) positions and employees of the Campbell County Fiscal Court from "exempt" to "non-exempt" status to comply with the U.S. Department of Labor Code of Federal Regulations Fair Labor Standards Act; and amend the Administrative Code Authorized Position List to reflect said change. She stated that Ms. Naguanda Deaton, Personnel Director, has reviewed the County List of Approved Positions and is recommending the classification change for those positions that are entitled to receive overtime for time worked over 40 hours per week. Ms. Williams noted that the job descriptions for such positions do not fit exempt classification. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams requested a motion to acknowledge and accept the salary compensation set in accordance with KRS 64.5275 by the Governor's Office for Local Development for calendar year 2008, retroactive to January 1, 2008, for the Judge/Executive and Jailer. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to accept the CPI rate of 4.081% as calculated by the Governor's Office for Local Development to set the annual compensation for the following elected officials for calendar year 2008: County Attorney Justin Verst, Commissioner David Otto, Commissioner Ken Rehtin, Commissioner Mark Hayden and Coroner Mark Schweitzer. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Upon the conclusion of New Business, Judge Pendery invited reports from Staff. Mr. Robert Horine, County Administrator, presented Resolution R-21-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute a change order number 15-50 to the contract with ESI, Inc. for construction of renovation/addition to the Campbell County Detention Center. He noted that the claim presented is in the amount of \$43,424.25 and will complete the project. Mr. Horine then provided details pertaining to the change order. Commissioner Hayden questioned whether Staff foresees less numbers of change orders for the construction of the new administration building as compared to the construction/renovation of the jail. Mr. Horine explained that new construction will result in less change orders as compared to renovation of an existing structure. In addition, numerous change orders for the jail were the result of regulations imposed by the Department of Corrections. Commissioner Otto commented that drawings for the new administration building need to be "signed off" by those offices coming into the building. Motion was made by Commissioner Hayden and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and motion passed unanimously.

Resolution R-22-08 was then presented by Mr. Horine. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute an Interlocal Agreement for the provision of public safety 9-1-1 communication services. He explained that the Agreement is being presented to Fiscal Court to continue the process of adding Covington to the Agreement. Mr. Horine noted that all other parties have authorized the addition of Covington with Fort Thomas approving last evening. With the addition of Covington, the agency would then be known as Northern Kentucky Consolidated Dispatch. Brief discussion took place regarding possible legal action filed on behalf of Covington's dispatchers. Mr. Horine noted the proposed conversion date of July 1. Motion was made by Commissioner Otto and seconded by Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Mr. Robert Horine requested a motion to enter into Executive Session at the conclusion of other business pursuant to KRS 61.810(1)(b) "deliberations on the future acquisition or sale of real property". He stated that no action will be recommended following the session. Motion was

made by Commissioner Otto and seconded by Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Bill Schoettelkotte, Assistant County Attorney, had no report to submit.

Neither Commissioner Otto nor Commissioner Hayden had reports to submit. Commissioner Otto requested that correspondence be forwarded to the City of Fort Thomas requesting signage be placed along Route 8 and North Fort Thomas Avenue indicating the closing of Tower Hill Road to thru traffic. He noted that such signs could be borrowed from SD1 should Fort Thomas so desire.

Judge Pendery reported that the Spring Clean-Up for Campbell County has been set for March 28, 29 and 30. Information on the Clean-Up will be in the next issue of *What's Happening in Campbell County* which will appear in mailboxes late February.

A report from the Fiscal Director was then invited by Judge Pendery. Mr. Jim Seibert, Director of Fiscal Affairs, presented Ordinance O-03-08 for second reading and passage consideration. The Ordinance was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the issuance of General Obligation Public Project Bonds, Series 2008 in an aggregate principal amount not to exceed \$15,000,000; approving the form of bonds; authorizing designated officers to execute and deliver the bonds; providing for the payment and security of the bonds; creating a bond payment fund; maintaining the heretofore established sinking fund; authorizing acceptance of the bid of the bond purchaser for the purchase of the bonds; and repealing inconsistent ordinances. Judge Pendery noted that a decision has been reached to not finance \$15M; however, the amount to be financed has not yet been decided. It was moved by Commissioner Hayden and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert next requested a motion to approve the Claims as presented. Mr. Schoettelkotte noted no objection has been noted by Mr. Verst. Motion was made by Commissioner Otto and seconded by Commissioner Hayden that the claims be approved. There being no further discussion, all voted "AYE" and the motion passed unanimously.

The Fiscal Court then entered into Executive Session as previously moved. Upon exiting Executive Session, it was moved by Commissioner Otto and seconded by Judge Pendery to resume the regular meeting. There being no further discussion, all voted "AYE" and the motion passed unanimously.

There being no further business before the Court, motion was made by Commissioner Otto and seconded by Commissioner Hayden to adjourn. All voted "AYE" and the meeting adjourned at 6:35 p.m.

Attachments:

Ordinance O-03-08	Issuance of General Obligation Public Project Bonds to Finance New County Administration Building
Resolution R-16-08	Service Contract with Creative Software Solutions
Resolution R-17-08	Customer Agreement with OCE North American Inc
Resolution R-18-08	Transfer of Funds for Redwood Programming
Resolution R-20-08	Reclassification of Employees
Resolution R-21-08	Change Order for Campbell County Detention Center
Resolution R-22-08	Interlocal Agreement for 9-1-1 Communication Services
Claims	February 20, 2008

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

SUSAN A. PRATHER
Fiscal Court Clerk