

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

February 6, 2008

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, February 6, 2008, 7:00 p.m. at the Campbell County Courthouse located at 8352 East Main Street, Alexandria, Kentucky.

In attendance at the meeting were:

COUNTY COMMISSIONERS:

DAVE OTTO

KENNETH RECHTIN

MARK HAYDEN

Robert Horine
Melissa Williams
Jim Seibert
Justin Verst
Col. Keith Hill
Susan Prather
David Plummer

County Administrator
Director of Administration
Director of Fiscal Affairs
County Attorney
Chief, Campbell County Police Department
Fiscal Court Clerk
Administrative Analyst

The meeting was called to order at 7:00 p.m. Cable Access was present to film the meeting. Motion was made by Commissioner Rechtin, seconded by Commissioner Hayden, to appoint Commissioner Otto as acting Chair in the absence of Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Commissioner Otto called for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes from the Public Hearing and Fiscal Court Meeting held January 23, 2008 were presented by Commissioner Otto. Motion was made by Commissioner Rechtin, seconded by Commissioner Hayden, to approve the minutes of the Public Hearing and Fiscal Court Meeting held January 23, 2008 as presented. All voted "AYE" and the motion passed unanimously.

Next, Commissioner Otto recognized citizens or public officials wishing to address the Court. Mr. Harold Steffen reminded the Court of his previous visit at which he voiced his concern in regards to the tax increase imposed by Fire District 1. He noted his appreciation of the support received from Judge Pendery and Commissioner Hayden. Mr. Steffen reiterated his concern pointing out the increase in personnel expenses in the Fire District's current budget. He encouraged the support of citizens to have the fire district tax repealed.

Commissioner Otto then invited the presentation of Mr. Tom Schomaker, Chief District Engineer for District Six Kentucky Transportation Department. Mr. Schomaker thanked the Court for the opportunity to present the Cabinet's recommendations for the 2008-2009 Rural Secondary

Program. He noted that Campbell County's FY08/09 allotment totals \$582,697.00; an eighteen percent increase from the previous year. He then detailed the plan : 1. Resurfacing of 2.083 miles along East Alexandria Pike at an estimated cost of \$93,735; 2. Resurfacing 3.097 miles of Flagg Springs Pike/KY 10 estimated at \$130,074; 3. Resurfacing 3.712 miles of Stonehouse Road/KY 1997 estimated at \$155,904; and 4. the resurfacing of 0.798 miles on Clay Ridge Road/KY 1936 at an estimated cost of \$35,956. Mr. Schomaker recommended allowing the residual amount of \$1,273 to be held over for next year's projects. Commissioner Otto explained that the proposed projects will be reviewed by Staff with recommendations being submitted prior to the next Fiscal Court Meeting. Commissioner Rehtin questioned Mr. Schomaker as to the reason for this year's increase. Brief discussion took place as to the reason behind the increase along with the status of several projects throughout Campbell County.

Next, Mr. Jeff Schlosser, Campbell County's representative on the Northern Kentucky Greater Cincinnati Airport Board, presented an overview on the current activities of the Airport. He spoke in regards to current merger talks, rates of fares, and the Airport's budget process. He thanked the Fiscal Court for the opportunity to come before them and invited questions. Commissioner Rehtin questioned whether any additional expansion or renovation is being planned for the airport. Mr. Schlosser stated that there are currently no plans for expansion; however, renovations are planned for Building 3. Commissioner Hayden questioned whether additional airlines are being considered should Delta relocate. Mr. Schlosser explained that all options are being considered. Commissioner Otto then thanked Mr. Schlosser for his update.

There being no Old Business to consider, Commissioner Otto called for the presentation of New Business. Melissa Williams, Director of Administration, presented Resolution R-09-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court requesting a transfer of funds for New Perceptions, Inc. Programming. She explained that a request was made by Betty Bernard, Executive Director of New Perceptions, requesting a transfer of \$3,010 of mental health tax funds from the Children's Habilitation Program to the Infant Stimulation Program effective January 1, 2008. Approval of the request carries the recommendation of Ms. Pat Dressman, Director of Human Services. Motion was made by Commissioner Hayden and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-10-08 was then presented by Ms. Williams. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the Campbell County Fiscal Court to apply for, and proceed with, a Letter of Intent for a federal FY08 Safe Havens Grant. She explained that Holly Hill Children's Home has requested the Fiscal Court to act as Fiscal Agent for the grant which be utilized to support the visitation program within the court system. Ms. Williams noted that previous application has been made. Approval of the request carries the recommendation of Ms. Pat Dressman, Director of Human Services. Motion was made by Commissioner Otto and seconded by Commissioner Rehtin. Commissioner Rehtin questioned the County Attorney as to the existence of a conflict of interest as he sits on the Board of Directors for Holly Hill Children's Home. Mr. Verst confirmed the ability of Commissioner Rehtin to act upon the request as he sees no conflict of interest. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then presented Resolution R-11-08 for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute an amended Addendum to the Contract between the Fiscal Court and the City of Crestview, Kentucky for the services of snow removal and ice maintenance for streets of the City of Crestview, Kentucky for the 2007-2008 winter season. She explained that an amendment to the Contract is necessary in that the City has requested the County utilize salt only while maintaining their streets thereby increasing the cost from \$150.00 to \$225.00 per maintenance trip. The City has also requested the inclusion of Toner Lane on to the list of streets to be serviced. Ken Schultz, Road Supervisor, has assured the Campbell County Road Department's ability to accommodate the City's requests. Motion was made by Commissioner Rehtin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-12-08 was then presented by Ms. Williams for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute a Fiscal Impact Analysis Model Funding Agreement with Ohio Kentucky Indiana (OKI) Regional Council of Governments. She explained that OKI would be eligible for Federal Funds should they secure twenty percent in matching funds. With the contribution of matching funds, Campbell County would then participate in developing the program. Execution of the Agreement carries the recommendation of Mr. Peter Klear, Director of Planning and Zoning. Commissioner Rehtin made motion seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Personnel matters were then brought before the Court. Ms. Williams requested a motion to accept the "Notice of Retirement" from Mr. Ron Belew, Golf Maintenance Specialist at the Campbell County Golf Course, effective May 1, 2008. Motion was made by Commissioner Otto and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams requested a motion to authorize Staff to advertise, interview and hire for the position of Golf Maintenance Specialist. Motion was made by Commissioner Otto and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to authorize Staff to advertise, interview, and hire twenty seasonal employees for the 2008 Park Season as follows:

Recreation (Dennis Reller):	
Park Maintenance Workers	8 seasonal employees
Camping/Concession Clerks	6 seasonal employees
Golf Course Maintenance (Steve Myers):	
Golf Course Maintenance Workers	6 seasonal employees

Motion was made by Commissioner Otto and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to advertise, interview, and hire for Part Time Maintenance Worker in the Administration Department was then requested by Ms. Williams. She explained that the position will work only when needed to replace current employees when on sick leave or vacation. No additional costs would be incurred. Motion was made by Commissioner Otto and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to adjust the salary of Marty Hart from Patrolman Grade III, 11F to Patrolman Grade IV, 12D effective February 5, 2008 in accordance with FOP Agreement. Officer Hart has completed seven years of service. Motion was made by Commissioner Otto and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Upon the conclusion of New Business, Commissioner Otto requested reports from Staff. Mr. Robert Horine, County Administrator, stated bid opening for the new County Administration Building took place January 31 with bids being favorable placing construction costs just under \$10 million. He noted that a special meeting has been set for Monday, February 11, 2008 in order for Fiscal Court to consider awarding the bids.

Justin Verst, County Attorney, had no report to submit.

Commissioner Rehtin had no report to submit.

Commissioner Hayden encouraged citizens to attend "A Night at the Races" presented by Campbell County Water Rescue to be held February 22, 7:30 p.m. at the Alexandria Community Center with proceeds being utilized for the purchase of new equipment. He then issued a reminder that he continues to host a listening session on the first Saturday of each month at the Alexandria Court House.

Commissioner Otto announced that the Spring Clean-Up for Campbell County has been set for March 28, 29 and 30 with information appearing in the next issue of *What's Happening in Campbell County* to appear in mailboxes late February.

The Fiscal Director's Report was then provided by Mr. Jim Seibert, Director of Fiscal Affairs. Mr. Siebert requested a motion to acknowledge disposition of surplus computer equipment with said equipment being deemed obsolete and scrapped by IT Director Brett Ruschman. The net amount received for the equipment was \$143.13. Motion was made by Commissioner Otto and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Mr. Seibert requested a motion to declare surplus a list of IT equipment from the County Clerk's Office along with authorization for its disposal by Staff. He noted that the equipment possesses no value as indicated by Mr. Brett Ruschman, IT Director. Motion was made by Commissioner Otto and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert then presented Resolution R-08-08 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court approving the transfer of funds from the Campbell County Public Properties Corporation to the Bond Proceeds Fund to pay for construction costs for the new Fiscal Court Administration Building. He noted that the expenditure was previously approved with the current resolution authorizing the transfer. Motion was made by Commissioner Rehtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously

Mr. Seibert then requested a motion to acknowledge the acceptance of Bonds for the County Treasurer and individuals in the Occupational License Department as required by Kentucky Revised Statutes. It was moved by Commissioner Rehtin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert next requested a motion to approve the Claims and Supplemental Claims as presented. Mr. Verst stated, as required by law, he reviewed the Claims and all appear to be in order. Motion was made by Commissioner Otto and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

There being no further business to come before the Fiscal Court, it was moved by Commissioner Rehtin, seconded by Commissioner Hayden, that the meeting be adjourned. All voted "AYE" and the meeting adjourned at 6:50 p.m.

Attachments:

Resolution R-08-08	Transfer of Funds to Bond Proceeds Account for Construction Costs
Resolution R-09-08	Transfer of Mental Health Tax Funds to New Perceptions Inc.
Resolution R-10-08	Safe Havens Grant Holly Hill Children's Home
Resolution R-11-08	Addendum to Contract with City of Crestview
Resolution R-12-08	Fiscal Impact Analysis Model Funding Agreement with OKI
Claims	February 6, 2008
Supplemental Claims	February 6, 2008

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

SUSAN A. PRATHER
Fiscal Court Clerk