

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

June 20, 2007

A regular meeting of the Campbell County Fiscal Court was held on Wednesday, June 20, 2007, 5:30 p.m. at the Campbell County Fiscal Court, 24 West Fourth Street, Newport, Kentucky.

In attendance at the meeting were:

**COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY**

**COUNTY COMMISSIONERS:
DAVID E. OTTO
KENNETH L. RECHTIN
MARK HAYDEN**

Robert Horine	County Administrator
Melissa Williams	Director of Administration
Greg Buckler	Campbell County Jailer
Laurie Dowell	Assistant County Attorney
Col. Keith Hill	Campbell County Police Chief
Susan Prather	Fiscal Court Clerk
Jim Seibert	Director of Fiscal Affairs

A public hearing was held prior to the regular meeting for the purpose of obtaining comments from the public regarding the proposed use of County Road Aid and Local Government Economic Assistance Funds. Mr. Jim Seibert opened the public hearing at 5:17 p.m. He provided information as to the funds involved totaling \$481,785.00 combined with approximately \$18,000.00 in local government economic assistance. He then invited comments or questions from the public. There being no additional comments or questions, Mr. Seibert closed the public hearing at 5:19 p.m.

The regular meeting of the Fiscal Court was then called to order by Judge Pendery at 5:30 p.m.

Judge Pendery called for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present.

Minutes of the Fiscal Court meeting held June 6, 2007 were presented by Judge Pendery. Motion was made by Commissioner Otto and seconded by Commissioner Hayden to approve the minutes of June 6, 2007 as presented. All voted "AYE" and the motion passed unanimously.

Judge Pendery recognized citizens or public officials wishing to address the Court. There being no one wishing to address the Court, Judge Pendery continued with agenda items.

Judge Pendery then invited the presentation from Transit Authority of Northern Kentucky (TANK). Ms. Mary Lou Franzoni, new TANK General Manager, along with Mr. Andrew Aiello, Deputy General Manager, expressed their appreciation for the opportunity to speak with the Fiscal Court. Mr. Aiello explained that the structure of the organization was recently reviewed and as a result, changes were enacted to include a turn-over in upper management positions. It was also determined to remain under contract with First Transit; however, the number of positions was decreased from three to one thereby creating a cost savings along with the creation of positions for existing employees. Mr. Aiello stated that TANK currently operates with a \$20M budget and 280 employees. Ms. Mary Lou Franzoni then introduced herself and provided information as to her experience in the field of mass transit. She stated her goal as General Manager is to make the organization as efficient as possible. Commissioner Rehtin questioned whether larger systems are more efficient than smaller systems such as TANK. Ms. Franzoni classified TANK as a medium to larger system and explained that efficiency numbers pertain to the service areas involved. She added that efficiency is monitored by cost per mile and cost per passenger. Mr. Aiello pointed out that the average trip length in our region is longer than that of a large city. He stated that from a peer perspective, TANK is as good as or better than other systems. Conversation then occurred as to the means in which to improve the system and increase the number of riders. Mr. Aiello added that TANK can no longer continue status quo and remain solvent. Upon conclusion, Fiscal Court members noted their appreciation for the information presented.

Old Business was then called for by Judge Pendery. Ms. Williams presented Ordinance O-07-07 to the Court for second reading and passage consideration. The Ordinance was read by title and a summary given: an Ordinance discontinuing Marshman Road, which has now been replaced by Parkside Drive, located off of U.S. 27 in unincorporated Campbell County, Kentucky per KRS 178.070 and authorizing the necessary legal action as to such. Ms. Williams stated that the request was received from Sun Valley Real Estate to vacate and quit claim deed the remaining portions of Marshman Road to their company in order to sell their remaining parcels. She pointed out that at the June 6 Fiscal Court meeting viewers, along with Ken Schultz, Road Supervisor, reported that no inconvenience would be caused by the closing of the road and they therefore recommended approval of the request. Motion was made by Commissioner Hayden and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ordinance O-08-07 was then presented by Ms. Williams for second reading and passage consideration. The Ordinance was read by title and a summary given: an Ordinance amending Ordinance No. O-05-2000 concerning rules and regulations for the use of Campbell County Parks. Ms. Williams noted that the Ordinance is being proposed to proactively deal with the potential threat to tress in Campbell County by the Emerald Ash Borer by preventing visitors from bringing wood into County parks. Ms. Williams noted that the Ordinance carries the recommendation of approval from Dennis Reller, Director of Parks and Recreation. Motion was made by Commissioner Rehtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Upon the conclusion of Old Business, Judge Pendery called for New Business to be brought before the Court. There being no New Business, matters of Personnel were presented by Ms. Williams. A motion to increase the annual compensation of all eligible employees of the Campbell County Fiscal Court by 3.5%, 1% cost of living and 2.5% step in grade, was requested by Ms. Williams. She added that the increase would be effective with the pay period beginning June 24, 2007, and that employees are eligible for a step in grade increase if they have received a satisfactory performance evaluation and have been in their current position six months. Employees covered by AFSCME and FOP Agreements are bound by the cost of living and step in grade increases per their agreements. Ms. Williams noted that Mr. Horine was available for questions. There being none, it was moved by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams requested a motion to accept the resignation of Christina Reinhart, Human Services Intern, effective June 13, 2007. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to authorize Staff to advertise, interview and hire for the position of Intern in the Human Services Department was then requested by Ms. Williams. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-78-07 to the Court for its consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court amending the Administrative Code Authorized Position List and Organizational Chart to reflect the creation of Senior Center/Wellness Intern position. Ms. Williams explained that the position is funded through the FY08 Budget and that the position will assist at the Senior Center. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion was requested by Ms. Williams to authorize Staff to advertise, interview and hire for the position of Senior Center/Wellness Intern. Motion was made by Judge Pendery and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to reduce the hours of Kimberly Rock-Shelton, Occupational License Officer, from 35 hours per week to 20 hours per week effective July 1, 2007 to August 10, 2007 at which time her resignation will be effective. She explained that the reduction in hours is at Ms. Shelton's request and is being recommended by her Supervisor Linda Eads. Ms. Williams added that Ms. Shelton is planning to return to school but is willing to remain while a search for a replacement takes place. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to authorize Staff to advertise, interview and hire for the position of Occupational License Compliance Officer was then requested by Ms. Williams. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams requested a motion to appoint Daniel Hulley to the position of Seasonal Park Maintenance Worker in the Recreation Department with compensation set at \$9.62 per hour, effective through the 2007 Park season. Judge Pendery made motion with Commissioner Hayden seconding the motion. There being no further discussion, all voted "AYE" and the motion passed unanimously.

The matter of "Appointments" was then brought before the Fiscal Court. Ms. Williams requested a motion to reappoint Dale Furtwengler to the Transit Authority of Northern Kentucky (TANK) Board of Directors for a four year term, effective July 1, 2007 through June 30, 2011. Motion was made by Judge Pendery and seconded by Commissioner Otto. Commissioner Rehtin questioned whether the number of terms served by each appointee being considered has been reviewed. Judge Pendery assured members that the terms of office have been reviewed. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion was requested to reappoint Don Girton and Fred Hockney to the Campbell County Extension District Board for three year terms, effective June 27, 2007 through June 26, 2010. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams requested a motion to reappoint Ray Kremer and Carla Austin to the Northern Kentucky Area Development District's Council on Aging for two year terms, effective July 1, 2007 through June 30, 2009. It was moved by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, a motion to reappoint Katherine Wright to the District One Fire District Board for a three-year term, effective July 1, 2007 through June 30, 2010 was requested. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to reappoint Doug Carmack to the Alexandria Fire District Board for a three-year term, effective July 1, 2007 through June 30, 2010 was next requested. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams next requested a motion to reappoint Charles Pettit to the Central Campbell Fire District Board for a three year term, effective July 1, 2007 through June 30, 2010. Judge Pendery made motion; seconded by Commissioner Hayden. All voted "AYE" and the motion passed unanimously.

Motion to reappoint Bernie Henke to the Southern Campbell Fire District Board for a three year term, effective July 1, 2007 through June 30, 2010 was then requested. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, a motion to reappoint Ed Schroeder to Fire District # 6 (Melbourne) for a three year term, effective July 1, 2007 through June 30, 2010 was requested. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to reappoint Dave Guidugli and Tom Quirk to the Campbell County Cable Board for a two year terms, effective July 1, 2007 through June 30, 2009. Judge Pendery made motion with Commissioner Hayden seconding. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Motion to appoint Diane Bertke as County Treasurer for a term of four (4) years per KRS 68.010 was next requested by Ms. Williams. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Judge Pendery then invited reports from Staff. Mr. Horine, County Administrator, presented Resolution R-76-07 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute change order number 1-30 to the contract with Perkins Carmack Construction LLC; change order number 15-31 to the contract with ESI, Inc.; and change order number 16-24 to the contract with TP Mechanical Contractors for construction of renovation/addition to the Campbell County Detention Center. He noted that the resolution provides additional detail of the change orders presented and that approval of the resolution is recommended. It was moved by Commissioner Rehtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-77-07 was then presented to the Fiscal Court by Mr. Horine. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the execution of a working agreement with the Fraternal Order of Police Lodge #10. Mr. Horine noted his pleasure in hearing that the FOP has approved the proposed agreement. The Agreement carries a term of four years beginning July 1, 2007 through June 30, 2011. A subsequent Agreement would then be subject to approval by the new Fiscal Court. Mr. Horine stated that the Agreement is a reasonable solution to the issues presented and that should a solution be found regarding the issues surrounding pension and health insurance then future discussion regarding wages can take place. Judge Pendery applauded both sides for their willingness to negotiate terms of the Agreement. Mr. Horine acknowledged the efforts of the Committee members those being himself, Chief Hill, Ms. Deaton and Sgt. Marksberry.

Ms. Laurie Dowell, Assistant County Attorney, had no report to submit.

Commissioner Otto and Commissioner Hayden had no report to submit. Commissioner Rehtin once again thanked Ms. Betty Bernard for her excellent presentation made at the last Fiscal Court meeting. He encouraged Staff to continue to invite agencies providing services to Campbell County citizens.

Judge Pendery issued a reminder that the July 4th Fiscal Court meeting has been moved to Thursday, July 5th at 7:00 P.M. at the Alexandria Courthouse due to the holiday.

A report from the Fiscal Director was then requested by Judge Pendery. Mr. Jim Seibert, Director of Fiscal Affairs, presented Resolution R-72-07 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court to renew a Customer Support Agreement with Information Design, Inc. for support services for the AS/400 Computer System. He noted that the contract is for a six month period of time and is in the amount of \$1,600.00. Mr. Seibert pointed out that contract is normally for a one year period; however, due to the proposed upgrade to the computer system, a six month period has been agreed upon. Mr. Brett Ruschman, IT Director, recommends approval of the agreement. It was moved by Commissioner Rehtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

By the request of Mr. Seibert, Resolution R-74-07 and R-75-07 were tabled to the next Fiscal Court meeting to allow for further review.

Ordinance O-06-07 was then presented by Mr. Seibert for second reading and passage consideration. The Ordinance was read by title and a summary given: an ordinance of the Campbell County Fiscal Court relating to the annual budget and appropriations of Campbell County, Kentucky, for the Fiscal Year 2007-2008 (FY08). It was moved by Commissioner Rehtin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Mr. Seibert presented Resolution R-73-07 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the adoption of the Fiscal Year 2007-2008 Public Properties Corporation for the Golf Course, Housing Department, Lakeside Terrace Senior Apartments and the Public Properties Fund. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-61-07 was then presented by Mr. Seibert. The resolution was read by title and a summary given: a resolution adopting and approving the execution of a County Road Aid Coop Program Contract between the Fiscal Court and the Commonwealth of Kentucky, Transportation Cabinet, Department of Governmental Relations, for the fiscal year beginning July 1, 2007, as provided in the Kentucky Revised Statutes and accepting all roads and streets referred to therein as being a part of the County Road System. Mr. Seibert noted that said contract is in the amount of \$289,071.00. It was moved by Commissioner Rehtin and seconded by Commissioner Otto. There being no further discussion, upon roll call voting all voted "AYE" and the motion passed

unanimously. Mr. Seibert then requested a motion to adopt a Standing Order to pre-approve certain recurring expenses such as personnel, employee benefits and utilities, for Fiscal Year 2008. It was moved by Judge Pendery and seconded by Commissioner Rechtin. There being no further discussion, all voted "AYE" and the motion passed unanimously

Mr. Seibert then presented Resolution R-62-07 to the Court for consideration. The resolution was read by title and a summary given: a resolution adopting and approving the execution of a Municipal Aid Coop Program Contract between the Fiscal Court of said County acting for the Unincorporated Urban Place and the Commonwealth of Kentucky, Transportation Cabinet, Department of Governmental Relations for the fiscal year beginning July 1, 2007, as provided in the Kentucky Revised Statutes and accepting all of the roads referred to therein as being urban roads which are a part of the Unincorporated Urban Place. He noted that the Contract is for the unincorporated urban area of Claryville and is in the amount of \$24,529.00. Motion was made by Commissioner Rechtin and seconded by Commissioner Otto. There being no further discussion, upon roll call voting all voted "AYE" and the motion passed unanimously.

Mr. Seibert then requested a motion to approve Transfers as presented. Motion was made by Commissioner Rechtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to approve the Claims and Supplemental Claims as presented was then requested by Mr. Seibert. Ms. Dowell stated the claims had been reviewed by Justin Verst, County Attorney, and all appear to be in order. Motion was made by Commissioner Otto and seconded by Commissioner Hayden. Brief discussion took place regarding start-up cost for the renovated jail along with current population numbers. There being no further discussion, all voted "AYE" and the motion passed unanimously.

There being no further business before the Court, motion was made by Commissioner Rechtin and seconded by Commissioner Otto to adjourn. All voted "AYE" and the meeting adjourned at 6:25 p.m.

Attachments:

Ordinance O-06-07 FY08 Budget
Ordinance O-07-07 Discontinuance of Marshman Road
Ordinance O-08-07 Rules and Regulations of Campbell County parks
Resolution R-61-07 FY08 Contract with KY Trans. Cabinet for County Road System
Resolution R-62-07 FY08 Contract with KY Transportation Cabinet for Claryville
Resolution R-72-07 Contract with Information Design, Inc.
Resolution R-73-07 FY08 Budgets for Public Properties, A. J. Jolly Golf Course, Campbell
County Housing Department and Lakeside Terrace Senior Apartments
Resolution R-76-07 Change Order Renovation/Addition to Detention Center
Resolution R-77-07 Working Agreement FOP Lodge #10
Resolution R-78-07 Senior center/Wellness Coordinator Intern
Executive Order Appointing Diane Bertke, Campbell County Treasurer
Transfers June 20, 2007
Claims June 20, 2007
Supplemental Claims June 20, 2007

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

SUSAN A. PRATHER
Fiscal Court Clerk