

**CAMPBELL COUNTY FISCAL COURT  
MINUTES**

**March 14, 2007**

A special meeting of the Campbell County Fiscal Court was held on Wednesday, March 14, 2007, 7:00 p.m. at the Campbell County Courthouse, located at 8352 East Main Street, Alexandria, Kentucky.

In attendance at the meeting were:

**COUNTY JUDGE/EXECUTIVE:  
STEVE PENDERY**

**COUNTY COMMISSIONERS:  
DAVE OTTO  
KENNETH RECHTIN  
MARK HAYDEN**

Robert Horine	County Administrator
Melissa Williams	Director of Administration
James Seibert	Director of Fiscal Affairs
Justin Verst	County Attorney
Col. Keith Hill	Chief, Campbell County Police Department
Lt. Col. Todd Straman	Asst. Chief, Campbell County Police Department
Ken Knipper	OEM Director
Peter Klear	Director Planning and Zoning
Susan Prather	Fiscal Court Clerk

The meeting was called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

The Campbell County Police Honor Guard presented colors. Judge Pendery called for a moment of silence followed by the Pledge of Allegiance. The Honor Guard then retreated. Following roll call, a quorum was declared present.

Minutes from the Fiscal Court meeting held February 21, 2007 and Mayors' Meeting held January 23, 2007 were presented by Judge Pendery. Commissioner Otto made motion and Commissioner Rechtin seconded to approve the minutes of February 21, 2007 and January 23, 2007 as presented. All voted "AYE" and the motion passed unanimously.

Judge Pendery recognized citizens or public officials wishing to address the Court. There being no one wishing to address the Court, Judge Pendery invited the presentation of Col. Keith Hill, Campbell County Police Chief.

Chief Hill first presented Service Awards to Officers of the Campbell County Police Department. Officer Dennis Lemkuhl was requested to step forward to accept his award for ten (10) years of service with the Campbell County Police Department. Judge Pendery presented Officer Lemkuhl with his award while Chief Hill spoke to his accomplishments to include the Fitness Award for both 2006 and 2007. Officer Thomas Nitschke was then requested to step forward for acceptance of his award for five (5) years of service. Judge Pendery presented Officer Nitschke with his award while Chief Hill spoke to his accomplishments. Officer Lemkuhl and Officer Nitschke were offered the congratulations and appreciation of the Fiscal Court.

Chief Hill next presented the 2006 Annual Report of the Campbell County Police Department. He thanked the Fiscal Court for their financial assistance and continued support. He provided personnel highlights along with statistical information as to the number of calls for service and reported crimes along with traffic violations and accidents. He noted that the five fatal accidents experienced in 2006 could have been avoided if seatbelts were worn. Chief Hill stated a federal traffic grant, P.A.U.S.E. (Prevent Accidents Using Speed Enforcement), was received in 2006 awarding \$20,000 for speed enforcement along U.S. 27 and the A.A. Highway. Such enforcement resulted in 397 hours of overtime and the issuance of 773 citations. Information was then provided information as to the purchase and installation of Mobile Data Terminals and Mobile Video Cameras in patrol cruisers. Members of the Campbell County Police Department Honor Guard were then invited to come forward upon their introduction by Chief Hill; Lt. William Wilson, Sgt. Gilbert Marksberry, Detective Kimberly Williams, Officer Christopher Juniet, Officer William Bertke, Officer Marty Hart, Officer John Tucker, and Officer Jeremy Newberry. Officer William Bertke provided the history of the formation of the Honor Guard noting they are seeking opportunities in which to participate. The 2007 goals and objectives of the Campbell County Police Department were then presented by Chief Hill. Upon conclusion of his presentation, questions were invited. Commissioner Hayden noted his appreciation and offered his congratulations to the Department for their work on protecting the community from internet predators. He urged Chief Hill to continue his efforts in protecting our children from internet predators. Judge Pendery thanked Chief Hill for his report and complimented the Honor Guard on their presentation. There being no Old Business before the Fiscal Court, Judge Pendery called for New Business to be presented.

In accommodation of the guest present, Melissa Williams, Director of Administration, requested a revision in the consideration of agenda items. She then requested a motion to proclaim March 18th through the 24<sup>th</sup>, 2007 as Professional Land Surveyor's Week in Campbell County. Judge Pendery invited Mr. Brian Cox, County Surveyor, to join him in proclaiming Professional Land Surveyor's Week in Campbell County calling upon citizens to join with the Fiscal Court in recognizing the role of the Professional Land Surveyor in their lives. Motion was made by Commissioner Otto and seconded by Commissioner Rehtin. All voted "AYE" and the motion passed unanimously.

Ms. Williams next presented Resolution R-21-07. The resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court amending the Campbell County Police Policy Manual to add two new policies relating to the Police Honor Guard and Mutual Aid for Unusual Incidents for Police Agencies in Campbell County, Kentucky. Ms. Williams stated that Chief Hill was available for questions. Motion was made by Commissioner Rehtin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-22-07 was then presented by Ms. Williams. The resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court adopting revisions to Chapter 19A, Chapter 19B, and Chapter 19C of the Campbell County Police Policy and Procedure Manual. Ms. Williams explained that the proposed revision accommodates changes in the shift schedule that will enable the Police Department to accomplish more goals and objectives while better suiting the officers and addressing their concerns. Chief Hill was available for questions. Motion was made by Commissioner Rehtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams presented Resolution R-23-07 to the Court for its consideration. The resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court amending an existing contract between Edwards & Kelcey, Et. Al and the Campbell County Fiscal Court to provide professional services for an update to the Campbell County & Municipal Planning & Zoning Commission's Comprehensive Plan. The amendment would provide for additional public input into the (future) Land Use Plan element of the Comprehensive Plan. Ms. Williams noted that Mr. Peter Klear, Director of Planning and Zoning, was available for questions. She pointed out that the amendment would provide for six (6) additional meetings. Motion was made by Commissioner Rehtin and seconded by Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams presented Resolution R-24-07 to the Court for its consideration. The resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to apply for grant funds from the Recreational Trails Program for the construction of a multipurpose trail within A. J. Jolly Park. Ms. Williams noted that the grant would provide funds to construct a 5800 foot multipurpose pathway near the main entrance of A. J. Jolly Park encircling the parking and athletic facilities. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-25-07 was next presented by Ms. Williams. The resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the Judge/Executive and County Attorney to execute a Memorandum of Agreement with the Northern Kentucky Area Development District to utilize funding from the Natural Resource and Environmental Protection Cabinet's Waste Tire Fund. Ms. Williams noted that the County is seeking \$1,000 to offset the costs of disposing of tires. It was moved by Commissioner Rehtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-26-07 was then presented. Ms. Williams read the resolution by title and provided a summary: a resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute a grant application to the Substance Abuse & Mental Health Services Administration (SAMHSA) to plan and implement a Northern Kentucky Mental Health Specialty Court. She stated that the Campbell County Criminal Justice Commission (CJAC) is exploring the concept of a three-county Mental Health Specialty Court for Northern Kentucky. Fiscal Court employees, in partnership with Northern Kentucky University, are in the process of authoring the grant application to be submitted by March 27. Motion was made by Commissioner Rehtin

and seconded by Commissioner Otto. Upon the request of Commissioner Rehtin, Judge Pendery provided background information as to the development of the Mental Health Court concept. He explained that Kentucky ranks last out of fifty states in their expenditures to address mental health issues. The Mental Health Court is being considered as a regional court with District Judge Charles Moore of Boone County agreeing to preside over the Court its first year. Judge Pendery explained that the objective of the Court is to seek treatment for those affected by mental illness. Commissioner Hayden expressed his appreciation and congratulations to Judge Moore and Judge Karen Thomas for their time and effort for such a worthwhile cause. Judge Pendery pointed out Northern Kentucky University has been instrumental in the grant application process. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams presented Resolution R-29-07 to the Court for its consideration. The resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the Judge/Executive to execute an amended Agreement with the Camp Springs Volunteer Fire Department to provide gravel transportation services for Camp Springs Volunteer Fire Department. Ms. Williams noted that the Fiscal Court would provide transportation for approximately 150 tons of gravel and in turn, Camp Springs Volunteer Fire Department shall allow the use of its parking area for overnight parking of County Equipment in their parking lot and shall allow and provide for the fuel for the equipment used to haul the gravel. It was moved by Commissioner Otto and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to proclaim April 6, 2007 as Arbor Day in Campbell County was then requested by Ms. Williams. Citizens were urged to participate in the planting of trees in observance of Arbor Day and to focus attention on our great natural resource, our forest. Ms. Williams noted that the Proclamation was requested by Mr. Matt Haywood, Forest Ranger. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Matters of Personnel were then brought before the Fiscal Court. Ms. Williams presented Resolution R-30-07 to the Court for its consideration. The resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court amending the 2007 Holiday Schedule which is an attachment to R-152-06 to reflect May 22 as Primary Election Day instead of May 15. She noted that due to a typing error, the amendment is necessary to correct the date. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion was requested by Ms. Williams to adjust the compensation of Michael Coppage in accordance with the current agreement with the FOP from Patrolman III, Grade 11C to Patrolman IV, Grade 12A as he was hired under the lateral Entry Program. Said adjustment would be effective March 30, 2007. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams next requested a motion to appoint Ryan Markus to the position of Patrolman Grade II under the provisions of lateral entry from the Campbell County Police Department. Said appointment would be effective March 18, 2007 at salary grade 10A. Motion was made by Judge Penderly and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to accept the resignation of Scott Gregor, Maintenance Technician, effective February 8, 2007, was then requested by Ms. Williams. Motion was made by Judge Penderly and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams then requested a motion to authorize Staff to advertise, interview and hire for the position of Maintenance Technician. Motion was made by Judge Penderly and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams requested a motion to reappoint Fire Chief Jerry Sandfoss to the Campbell County Consolidated Dispatch Board for a two year appointment, retroactive to January 23, 2007 through January 22, 2009. Motion was made by Judge Penderly and seconded by Commissioner Rehtin.

Upon the conclusion of New Business, Judge Penderly called for reports from Staff. Mr. Robert Horine, County Administrator, presented Resolution R-28-07 to the Court for its consideration. The resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute change order number 14-3 to the contract with Dalmation Fire, Inc. for construction of renovation/addition to the Campbell County Detention Center. Mr. Horine explained that the change order is necessary to install a sprinkler system in the sallyport serving the Passive Booking area. The necessity to install the sprinkler system was a last minute requirement imposed by the Department of Corrections prior to opening the facility. Motion was made by Commissioner Otto and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Justin Verst, County Attorney, had no report to submit.

Commissioner Otto commented that he is hopeful that the General Assembly will address the issues of jail reimbursement and tax relief for Newport on the Levee in their remaining two days. Commissioner Rehtin and Commissioner Hayden had no report to submit.

Judge Penderly then announced that due to scheduling conflicts, the Fiscal Court meeting to be held March 21 has been rescheduled to March 28 at the Newport Fiscal Court Conference Room, and the April 4 meeting has been changed to April 11 at the Alexandria Courthouse. The times of the meetings will remain unchanged. A public hearing has been set for March 21, 2007 at 5:15 P.M. at the Campbell County Fiscal Court Conference Room at 24 West Fourth Street, Newport, to hear comments from the public on the Annual Plan of the Campbell County Housing Department. Open houses for the Campbell County Comprehensive Plan Update are to take

place Tuesday, March 27 at Campbell County High School 6:00 to 8:00 P.M., and Thursday March 29 at the Southgate Community Center 6:00 to 8:00 P.M. The Campbell County Spring Litter Abatement and Clean-Up will be March 23-25, 8:00 A.M. to 6:00 P.M. at the County Police Station, Pendery Park and County Transportation Center.

Judge Pendery then provided a brief report on the February 28 trip to Washing DC with the Northern Kentucky Chamber. He stated that sixty (60) people traveled from Northern Kentucky to Washington D.C. to speak with federal legislators who continue to be alert to the needs of Northern Kentucky. He explained that most needs expressed were transportation related and centered around Campbell County. Judge Pendery pointed out that by 2009, the Federal Highway Fund would be experiencing a deficit thereby making it increasingly difficult to have projects federally funded. He stated that funds currently available would be used in their entirety should the Brent Spence Bridge project and projects involving two bridges in Louisville be approved. Therefore, consideration is being given to smaller projects in order to fund an increased number.

The Fiscal Director's Report was then provided by Mr. Jim Seibert, Director of Fiscal Affairs. A motion was requested by Mr. Seibert to award bids of surplus items as presented in the attached report. He noted that the bids total \$11,400.00. It was moved by Commissioner Rehtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert next requested a motion to authorize Staff to solicit bids for the installation of a generator for Lakeside Service Senior Apartment Complex. It was moved by Commissioner Rehtin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ordinance O-02-07 was then presented to the Court by Mr. Seibert for second reading and passage consideration. The Ordinance was read by title and a summary given: an ordinance relating to the 2006-2007 annual budget and amendments thereof. It was moved by Commissioner Rehtin and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert next requested a motion to acknowledge for the record that the Treasurer's Bond is in place as required by the Kentucky Revised Statutes. It was moved by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to authorize Staff to negotiate with ACS Government Systems for an upgrade of computer software systems for the Fiscal Department was then requested by Mr. Seibert. He pointed out that approval would permit negotiations and that should a proposal be presented, additional approval would be needed by the Fiscal Court. It was moved by Commissioner Rehtin and seconded by Judge Pendery. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to approve the claims as presented was requested by Mr. Seibert. Mr. Verst stated he reviewed the claims presented and all appear to be in order. It was moved by Commissioner Otto and seconded by Commissioner Hayden. There being no further discussion, all voted "AYE" and the motion passed unanimously.

There being no further business to come before the Fiscal Court, it was moved by Commissioner Rehtin, seconded by Judge Pendery, that the meeting be adjourned. All voted "AYE" and the meeting adjourned at 8:10 p.m.

**Attachments:**

- Resolution R-21-07: Amendment/Adoption to Campbell County Police Policy Manual
- Resolution R-22-07: Amendment to Campbell County Police Policy Manual
- Resolution R-23-07: Contract with Edwards & Kelcey, Et. Al.
- Resolution R-24-07: Grant Application for Kentucky Recreational Trails Program
- Resolution R-25-07: MOA with NKADD for Environmental Protection Cabinet's Waste Tire Trust Fund
- Resolution R-26-07: Grant Application for Mental Health Court
- Resolution R-28-07: Change Order Campbell County Detention Center
- Resolution R-29-07: Addendum to Contract with Camp Springs VFD
- Proclamation: Professional Land Surveyors Week March 18-24, 2007
- Proclamation: Arbor Day April 6, 2007
- Resolution R-30-07: Amendment to Holiday Schedule
- Ordinance O-02-07: FY07 General Fund Budget Amendment
- Treasurer's Bond
- Claims: March 14, 2007
- Supplemental Claims: March 14, 2007

Approved:

---

STEVE PENDERY  
Campbell County Judge/Executive

Attest:

---

SUSAN A. PRATHER  
Fiscal Court Clerk